
wo MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, December 2, 2020, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Joe Lambert – Construction Planning Services (3rd District)

STAFF PRESENT

Jim Treadaway, Director, OC Public Works
Tom Corbett, Chief Deputy Director, OC Public Works
Richard Vuong – Interim Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Hadi Tabatabaee – Division Manager, Building & Safety
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Judy Kim – Manager, Permitting
Jerry Olivera – Manager, Permitting
Jeff Ernst – Manager, Engineer Design
Ali Fayad – Sr. Civil Engineer, Flood Control & Design
Ashley Tarraja – Jr. Civil Engineer, Infrastructure Programs Design

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for November 4, 2020 were moved for approval by Jay Bullock and seconded by John O’Neill, and unanimously approved.

2. Election of Officers – 2021

- Jim Holas was re-elected the 2021 Chair and Jeff Okamoto was also re-elected the 2021 Vice Chair by a unanimous vote.

3. DPRC Goals

DPRC and county staff provided updates to the goals listed below. See spreadsheet for details.

- Wireless Guidelines
 - Jerry Olivera, provided a summary on the Draft Design Guidelines, see attached document
 - Comments due by the end of the week
- Zoning Code Update
 - Changed Plan vs Substantial Compliance procedure
 - Subcommittee final meeting will be held in the next couple of weeks
 - LMS – Fee Estimator Tool – update provided by Judy Kim
 - Judy and Laree have met with OCIT to discuss preliminary changes for the fee estimator tool. It must take into consideration flat fees, valuation fees, and T&M fees. Fee estimator tool will have to work for both new submissions and existing permit applications.
 - OC Local Drainage Manual Status – Update
 - Jeff Ernst provided an update which included the following:
 - Reviewed comments from DPRC
 - Updated version, chapter 7, sent to Carl Taylor (DPRC)
 - Modified list, expected by the end of the week
 - Updated LDM tentatively scheduled, Board of Supervisors, March 2021
 - Substantially completed with documents by mid-January 2021
 - Report at January DPRC meeting
 - Basin Standards – BOS, spring 2021; will send copy to DPRC today, for review
 - Answered questions from DPRC members

4. OC Development Services and Service Delivery Status – Richard Vuong

- Jim Treadaway, Director of OC Public Works announced that Khalid Bazmi, Chief Deputy Director, County Engineer is leaving the county and a new County Engineer will be selected

- Jim Treadaway also thanked the DPRC for their efforts and collaboration
- Acoustical Consultants – Jerry Olivera
 - Certifying and recertifying consultants
 - About 16 consultants on the current list
 - Planning Commission- January 2021
- Richard Vuong gave an update on the following:
 - Telecommute agreements are expected to continue
 - Mask / facial coverings are required in staff's cubicles and offices
 - Free COVID-19 testing for county employees
 - Panel interview for Admin 1 recruitment for Land Development, will be soon, waiting for next step from HR
 - Permit Tech Interviews for 1st round will be held this month. Selection interviews are scheduled for January 2021
 - New Code Enforcement Officer starting next week
 - Local Agency Management Program & Ordinance for Wastewater Treatment (on-site septic systems): Need to work out ADL issue with Regional Water Board. DPRC would like to re-review final version before it goes to BOS; add to DPRC goals

5. Other Business

- DPRC members to email 2021 goals to Jim Holas
- DPRC members gave updates on their companies/ place of business

6. Public Comments

- None

7. Adjournment

- DPRC meeting adjourned at 10:00 am

Development Processing Review Committee
Attendance Matrix
2020

Name	Jan 8	Feb 5	Mar 4	Apr 1	May 6	Jun 3	Jul 1	Aug 5	Sep 2	Oct 7	Nov 4	Dec 2
Mike Recupero District 1	X	X	X		X	X	-		-	X	X	X
John O’Neill District 1	X	-	X		X	X	X		X	X	X	X
Jay Bullock District 2	X	X	X		X	X	X		X	X	X	X
Rick Lutzky District 2	X	X	-		X	-	X		X	X	-	X
Rick Fitch District 3	X	X	-		X	X	-		X	-	X	X
Joe Lambert District 3	X	X	X		X	-	-		-	-	-	-
Carl Taylor District 4	X	X	X		X	X	X		X	X	X	X
Jim Holas District 4	X	X	X		X	X	X		X	X	X	X
Jeff Okamoto District 5	X	X	X		X	X	X		X	X	X	X
Patrick McCabe District 5	X	X	-		X	X	X		X	X	-	X