

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)

Wednesday, January 6, 2021, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

None

STAFF PRESENT

Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Division Manager, Building & Safety
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Judy Kim – Manager, Permitting
Jeff Ernst – Manager, Engineer Design
Ali Fayad – Sr. Civil Engineer, Flood Control & Design
Ashley Tarraja – Jr. Civil Engineer, Infrastructure Programs Design

GUESTS

Kevin, Student Engineer

1. Approval of Meeting Minutes

The meeting minutes for December 2, 2020 were moved for approval by Jay Bullock and seconded by Patrick McCabe, and unanimously approved.

2. Local Drainage Manual (LDM) Update:

- Subcommittee from DPRC - (Jay Bullock, Jeff Thompson (RMV) and Carl Taylor) to meet with Jeff Ernst and his team to continue in depth discussion
- Subcommittee to return to future DPRC meeting with high level comments
- Board of Supervisors date, pushed back

3. DPRC Goals

Jay Bullock to provide a matrix that marries the DPRC goals with the county's goals.

- See Spreadsheet for details

Laree Alonso provided an update on the following:

- LMS Updates (priority checklist)
- Fee Estimator
- Revisions
- Package Processing

4. OC Development Services and Service Delivery Status – Laree Alonso

- Kevin Onuma is the new County Engineer
- CSC closed on December 11, 2020
 - Appointments are accepted
 - Services are not interrupted
 - Face coverings are required in the building
 - No delays
 - Upcoming public hearings (Subdivision Committee, Planning Commission on January 27th- Acoustical Consultants list
 - OCPW goals (local & global), 2nd round, next week
 - Admin 1 (Land Development) - 1st round of interviews completed
 - Permit Tech – 1st round of interviews completed, 2nd rounds, next week

On behalf of Satinder Verma, Hadi Tabatabaee provided the following update:

- 40,000 inspections completed in 2020, compared to 36,000 in 2019
- New Grading Inspector recruitment, interviews are close to completion

Hadi Tabatabaee provided the following update:

- Plan Check is very busy, overtime was needed last month
- Progress on the homeless shelters & James Musick Facility

5. Other Business

- Jim Holas to send yearly update/accomplishments to Board of Supervisors
- Invite OCFA and Survey and other groups to future DPRC meetings

6. Public Comments

- None

7. Adjournment

- DPRC meeting adjourned at 10:00 am

Development Processing Review Committee
Attendance Matrix
2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recuperero District 1	X											
John O’Neill District 1	X											
Jay Bullock District 2	X											
Rick Lutzky District 2	X											
Rick Fitch District 3	X											
Joe Lambert District 3	X											
Carl Taylor District 4	X											
Jim Holas District 4	X											
Jeff Okamoto District 5	X											
Patrick McCabe District 5	X											