

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, March 3, 2021, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)

STAFF PRESENT

Amanda Carr, Interim Deputy Director, Development Services
Richard Vuong, Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Division Manager, Building & Safety
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Judy Kim – Manager, Permitting
Jeff Ernst – Manager, Engineer Design
Ali Fayad – Sr. Civil Engineer, Flood Control & Design
Ashley Tarroja – Jr. Civil Engineer, Infrastructure Programs Design
Jerry Sterling – Consultant

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for February 3, 2021 were moved for approval by John O’Neill and seconded by Carl Taylor, and unanimously approved.

2. Local Drainage Manual (LDM) Update:

- Board of Supervisors (BOS) – Tentative date, May 11, 2021
- Ali Fayad will send Carl Taylor an email to request permission to include acknowledgment of his participation in reviewing the documents
- Close to completing final document for Basin Standards, plan to take this document to BOS on May 11, 2021
- Letter of Support from DPRC to BOS

3. DPRC Goals

- See Spreadsheet for details

Addressing

- Joe Lambert sent Land Development a matrix
- Meeting in mid-March with OCFA, RMV and Land Development
- Bea Bea Jimenez to send manual to DPRC

Land Management System (LMS)

- Fee Estimator -testing in next couple of weeks
- Deployment next month
- OCIT can provide a presentation at next month’s meeting
- Customer Tickets Matrix shared by Judy Kim. Next matrix will be shared in May
- Laree will send Project Prioritization list if DPRC is interested

4. OC Development Services and Service Delivery Status – Richard Vuong

- Regional Housing Needs Allocation (RHNA) – numbers reevaluated, and the county’s numbers increased after all appeals were heard and finalized
 - RHNA survey deadline is next week, DPRC encouraged to send information to their colleagues
 - Final meeting w/ SCAG / final housing numbers
 - Discuss strategy /next steps
- RFPs out for Consultants - Expedited, General Communities and Comprehensive General Plan Update
- Safety Element Update (release to DPRC & stakeholders)
- Bond Fire Update
 - ASR next week (parking) related to properties damaged in Bond Fire
 - County Service Center (CSC) – again open to the public
 - Telecommuting is still available for staff, no immediate changes

Laree Alonso provided the following update:

- County Service Center – open to the public
- Number of permits submittals and phone calls have increased
- Encroachment permits have decreased
- RFP for Customer Queuing System

Hadi Tabatabaee provided the following update:

- Expedited Plan Check for General Communities, additional cost per adopted fee schedule (standard fee + T &M)
- Reserve availability of staff - Expedited plan check request will be reviewed and approved based on availability of staff working after hours

Bea Bea Jimenez provided the following update:

- March 10, 2021, panelist for RFP, for Planned Communities
- March 31, 2021, Evaluation meeting, for BOS, May 2021, will keep DPRC posted
- Issues for applicants viewing charges – charge date and creation date should be different

Satinder Verma gave an update on the following:

- Number of daily inspections, 120 to 140
- New Inspector to started on February 26, 2021
- Yale Street Project
- St. Michaels Abbey Project
- Anita Project

5. Other Business

- None

6. Adjournment

- DPRC meeting adjourned at 9:37 am

Development Processing Review Committee
Attendance Matrix
2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recupero District 1	X	X	X									
John O’Neill District 1	X	X	X									
Jay Bullock District 2	X	X	X									
Rick Lutzky District 2	X	X	-									
Rick Fitch District 3	X	X	X									
Joe Lambert District 3	X	X	X									
Carl Taylor District 4	X	X	X									
Jim Holas District 4	X	X	-									
Jeff Okamoto District 5	X	X	X									

Patrick McCabe District 5	X	-	X									
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