

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, April 7, 2021, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

John O'Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)

STAFF PRESENT

Amanda Carr, Interim Deputy Director, Development Services
Richard Vuong, Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Division Manager, Building & Safety
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Judy Kim – Manager, Permitting
Jonathan Liou – OCIT
Priya Subbaraj - OCIT

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for March 3, 2021 were moved for approval by Carl Taylor and seconded by Patrick McCabe, and unanimously approved.

2. Land Management System (LMS) – Fee Estimator Demo
 - Jonathan Liou and Priya Subbaraj, OCIT provided a presentation and answered questions
 - DPRC provided feedback
 - Laree Alonso answered questions and provided information

3. DPRC Goals

- See Spreadsheet for details

Update Landscape Plan Checklist

- Joe Lambert to work with Hadi Tabatabaee

4. OC Development Services and Service Delivery Status – Richard Vuong

- Regional Housing Needs Allocation (RHNA) – Site inventory within a week
 - Draft site inventory in progress but looking about 60-70% may be in inventory
 - Next round of stakeholder meetings
 - Standard plans for Accessory Dwelling Units (ADU)
 - New Housing Legislation
- General Plan Update
 - Subcommittee
 - 3 to 5 years (workshops will be scheduled)
 - Money is a challenge
- Plan check numbers are high
- No changes in telecommuting
- All county staff are eligible for vaccine
- Upcoming controversial projects in Tustin

Laree Alonso provided the following update:

- Overall B&S permitting volumes are the same; with a decrease in transportation permits
- Continue telecommuting schedule, two staff at the counter
- Certification for Acoustical Consultants Process Update, targeting Planning Commission in May
- New hire, Deysi Munoz starts on Friday, had previously been at Consultant in Permitting

Hadi Tabatabaee provided the following update:

- ADUs and additions
- Four story affordable apartment project with state approved prefab modular units, in Midway city

Satinder Verma provided the following update:

- Inspections are 10% higher than previous month
- In process of closing /partial withdrawal trust accounts

Bea Bea Jimenez provided the following update:

- Job offer made to candidate for Admin 1 position
- Reference checks are in progress for Civil Engineer position
- Steve Soo retired; position will be temporary filled with Consultant
- RFP going to Board of Supervisors next month

- Expedited Permit Process – Potential Consultants will start July 2021, if approved
5. Other Business
- Jim Holas will draft a letter to Board of Supervisors to explain the role of DPRC
6. Adjournment
- DPRC meeting adjourned at 10:00 am

Development Processing Review Committee
 Attendance Matrix
 2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recupero District 1	X	X	X	-								
John O’Neill District 1	X	X	X	X								
Jay Bullock District 2	X	X	X	X								
Rick Lutzky District 2	X	X	-	-								
Rick Fitch District 3	X	X	X	X								
Joe Lambert District 3	X	X	X	-								
Carl Taylor District 4	X	X	X	X								
Jim Holas District 4	X	X	-	X								
Jeff Okamoto District 5	X	X	X	X								
Patrick McCabe District 5	X	-	X	X								