Change of Ownership

TO: Grading Plan Check
FROM: Grading Inspection
SUBJECT: Change of Ownership

SITE ADDRESS: ___________________________________
TRACT ___________________ LOTS ________________

NEW OWNER _____________________________________

CURRENT/PREVIOUS OWNER _______________________________________
CURRENT/PREVIOUS GRADING PERMIT # __________________________
CURRENT/PREVIOUS GRADING PERMIT EXPIRATION DATE ____________

A new ownership is planned for the above referenced project. The following information must be provided by the new owner at the Development Processing Center, 300 N. Flower, Santa Ana.

1) Copy of the current grading permit
2) Copy of the previous owner's grading bond
3) Set of last approved grading plans from the previous owner
4) New grading plans (a minimum of 3 sets) identical to current approved set, except a revision is added changing the ownership on the plans (NOTE: If new owner is revising the plans to delete/add lots or revise grading, a new grading plan check and permit will be required, and the procedure outlined here can not be followed.)
5) A new grading bond for the amount of $_____________________. This bond can be cash (bank check only) or a surety.
6) A grading permit deposit fee of $_______________ plus a $15 issuance fee (company check ok).
7) OTHER REQUIREMENT _______________________________________

If previous owner's permit is already expired, this procedure will establish a new permit that will expire in 2 years. If previous owner's permit has not expired, the new owner's permit can expire on date of previous owner's permit (noted above), as determined by inspector.