

## Residential Tract Submittal Checklist

### Master Submittals

- Completed Valuation Sheet
- 1 copy of building permit application worksheet per lot or building
- 3 copies of structural and architectural plans
- 3 copies of plot plans
- 3 copies of Erosion and Sediment Control Plan (ESCP) including backup calculations and data
- 2 copies of structural calculations
- 2 copies of energy calculations
- 3 copies of soils report
- 2 copies of Water Quality Management Plan (WQMP) or BMP Exhibit (Site Plan) from previously-approved WQMP for the project
- Plan check fees

### Repeat Submittals

- 1 copy of building permit application worksheet per lot or building
- 3 copies of plot plans
- Completed Valuation Sheet
- Plan check fees

Project Name: \_\_\_\_\_

Parcel #/Tract #: \_\_\_\_\_

The above required items have been submitted for building plan check.\*

\_\_\_\_\_  
DPC Staff

\_\_\_\_\_  
Date

\*Note: Incomplete submittals shall not be accepted.