

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, May 5, 2021, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Nathan Searles – (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)

STAFF PRESENT

Amanda Carr, Interim Deputy Director, Development Services
Richard Vuong, Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Division Manager, Building & Safety
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Kevin Hills- County Surveyor, OC Survey
Lily Sandberg – Deputy County Surveyor, OC Survey
Jonathan Liou – OCIT
Priya Subbaraj - OCIT

GUESTS

Tim Kerbrat – OCFA

1. Introductions, DPRC members, county staff and new DPRC member, Nathan Searles

2. Approval of Meeting Minutes

The meeting minutes for April 7, 2021 were moved for approval by Jay Bullock and seconded by Patrick McCabe, and unanimously approved.

3. DPRC Goals

Timothy Kerbrat, OCFA provided an update on the following:

- Planning and Submittals
- Overview of changes
- Working on relationships with water districts (developing a handbook)
- Records Management System

Kevin Hills, County Surveyor and Lily Sandberg, Deputy County Surveyor, provided a presentation and answered questions of the DPRC members which included the following:

- Update to the Fee Schedule – DPRC will provide a letter of endorsement
- Keys to a successful map check and current timelines
- LMS roadmap
- Copy of presentation will be emailed to DPRC members

Land Management System (LMS)

- Status Update of DPRC Subcommittee will be provided at the June meeting

4. OC Development Services and Service Delivery Status – Richard Vuong

- Update on Regional Housing Needs Allocation (RHNA) – Site inventory and upcoming workshops
- Certification for Acoustical Consultants Process Update, back to the Planning Commission end of May 2021
- Subdivision Committee – Laree Alonso is the new Chairwoman and Lily Sandberg is the Vice-Chairwoman

Laree Alonso provided the following update:

- File size has been added to the portal

Hadi Tabatabaee provided the following update:

- Expedited service for any project - must be requested in writing, in front and there is an additional charge

Satinder Verma provided the following update:

- Numbers of Inspections

Bea Bea Jimenez provided the following update:

- Consultant contract, Board of Supervisors, May 25, 2021
- July 26, 2021, new contracts, some fee increases due to rates of consultants
- Road Fee Increase
- New Admin 1 starting June 21, 2021
- Currently in negotiations to hire a new Civil Engineer

5. Other Business

- Jim Holas will draft a letter to Board of Supervisors to explain the role of DPRC

6. Adjournment

- DPRC meeting adjourned at 10:03 am

Development Processing Review Committee
 Attendance Matrix
 2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recupero District 1	X	X	X	-	X							
John O’Neill District 1	X	X	X	X	-							
Jay Bullock District 2	X	X	X	X	X							
Nathan Searles District 2	N/A	N/A	N/A	N/A	X							
Rick Fitch District 3	X	X	X	X	X							
Joe Lambert District 3	X	X	X	-	X							
Carl Taylor District 4	X	X	X	X	X							
Jim Holas District 4	X	X	-	X	X							
Jeff Okamoto District 5	X	X	X	X	X							
Patrick McCabe District 5	X	-	X	X	X							