

MINUTES OF THE REGULAR MEETING OF THE  
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)

*Wednesday, June 2, 2021, 8:30 A.M.*

CAS Boardroom 300  
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)  
DPRC Members participated via Zoom

**MEMBERS PRESENT**

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
John O’Neill – International Brotherhood of Electrical Workers Orange County (1<sup>st</sup> District)  
Rick Foster – Universe Properties, LLC (2<sup>nd</sup> District)  
Nathan Searles – PRA Group Inc. (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (4<sup>th</sup> District)  
Jim Holas – Rancho Mission Viejo (Chair) (4<sup>th</sup> District)  
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5<sup>th</sup> District)

**MEMBERS ABSENT**

Patrick McCabe – Christopher Homes (5<sup>th</sup> District)

**STAFF PRESENT**

Kevin Onuma, County Engineer  
Amanda Carr, Interim Deputy Director, Development Services  
Richard Vuong, Division Manager, Planning  
Sharon Gilliam – Secretary, Development Services  
Hadi Tabatabaee – Division Manager, Building & Safety  
Satinder Verma – Division Manager, Inspection Services  
Judy Kim – Manager, Planning  
Priya Subbaraj - OCIT

**GUESTS**

None

1. Introductions, DPRC members, county staff and new DPRC member, Rick Foster
2. Approval of Meeting Minutes

The meeting minutes for May 5, 2021 were moved for approval by Rick Fitch and seconded by Jeff Okamoto and unanimously approved. Nathan Searles and John O’Neill are abstaining.

3. DPRC Goals

Land Management System (LMS)

- Status Update of DPRC Subcommittee requested fixes
  - Judy Kim provided an update
    - Testing new package
    - Update - July 1, 2021, Clarity software
- Preview of Plan Check & Issuance Fees- Fee Estimator- Expand to Planned Communities further discussion
  - Priya provided a demonstration and answered questions of the DPRC

4. DPRC meeting will be dark in July

5. OC Development Services and Service Delivery Status – Richard Vuong

- RHNA – Site Inventory by the end of the week
  - Workshops in July 2021
  - Tentatively scheduled for Planning Commission in August or September 2021
  - Tentatively Certified list – October 2021
  - Standard Plans for ADUs
  - Consultant contracts approved by the Board of Supervisors
- COVID-19 update – waiting for Governor’s update and CAL OSHA rules

Hadi Tabatabaee provided the following update:

- Busy with ADUs
- Expedited Process

Satinder Verma provided the following update:

- Number of inspections are higher than the previous month
- Musick and Building 14

Judy Kim provided the following update:

- Number of permits have increased
- Increase in number of phone calls
- Acoustical Consultants list approved by the Planning Commission

6. Other Business

- Mike Recupero will reach out to Board of Supervisors office regarding an accommodation for Jay Bullock’s many years of service on the DPRC
- Carl Taylor was contacted by Supervisor Chaffey’s office regarding his interest in being reappointed, Carl declined
- Kevin Onuma, County Engineer, thanked DPRC for their support on the Local Drainage Manual Update
- Land Development has a new Admin 1 starting at the end of this month
- Point of contact for developers are Bea Bea and Hadi

7. Adjournment

Development Processing Review Committee  
 Attendance Matrix  
 2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recupero District 1	X	X	X	-	X	X						
John O’Neill District 1	X	X	X	X	-	X						
Rick Foster District 2	N/A	N/A	N/A	N/A	N/A	X						
Nathan Searles District 2	N/A	N/A	N/A	N/A	X	X						
Rick Fitch District 3	X	X	X	X	X	X						
Joe Lambert District 3	X	X	X	-	X	X						
Carl Taylor District 4	X	X	X	X	X	X						
Jim Holas District 4	X	X	-	X	X	X						
Jeff Okamoto District 5	X	X	X	X	X	X						
Patrick McCabe District 5	X	-	X	X	X	-						