

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)

Wednesday, August 4, 2021, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – PRA Group Inc. (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Jim Holas – Rancho Mission Viejo (Chair) (4th District)

STAFF PRESENT

Richard Vuong, Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Bea Bea Jimenez – Division Manager, Land Development
Hadi Tabatabaee – Division Manager, Building & Safety
Satinder Verma – Division Manager, Inspection Services
Laree Alonso – Division Manager, Permitting
Judy Kim – Manager, Permitting
Denise Esguerra – Civil Engineer Assistant, OC Infrastructure Programs

GUESTS

None

1. Introductions, DPRC members and county staff.
2. Approval of Meeting Minutes
The meeting minutes for June 2, 2021 were moved for approval by John O’Neill and seconded by Rick Foster and unanimously approved.

3. Jeff Okamoto acknowledged Carl Taylor and Jay Bullock’s many years of service on the DPRC committee Both received their declarations from the Board of Supervisors Office. Thanks to Mike Recupero for coordinating with the Board Offices.
4. DPRC Goals
Land Management System (LMS)
 - Status Update of DPRC Subcommittee requested fixes
 - Vice Chairman, Jeff Okamoto, tabled to future meeting pending discussion with the Chair, Jim Holas
 - Laree Alonso and Judy Kim will be available for future meeting dates
5. Transportation Implementation Manual Update
 - DPRC to review and send comments to Wei Zhu by the end of this week
6. OC Development Services and Service Delivery Status – Richard Vuong
 - Staff to begin telecommuting 2 days pers week, starting August 16, 2021
 - Fee Process for Standard Plans for Accessory Dwelling Units (ADU)
 - Panel reviews
 - Select Contractor
 - Invite DPRC to see the products
 - Pre-approved plans
 - General Plan Comprehensive Update
 - Multiyear effort
 - Invite DPRC members to be members of the technical advisory committee
 - Regional Housing Needs Assessment (RHNA)
 - Draft Site Inventory – public review by the end of this month

Hadi Tabatabaee provided the following update:

- Busy with ADUs, challenging in the canyons

Satinder Verma provided the following update:

- Number of inspections are lower than last year

Laree Alonso provided the following update:

- Number of permits are the same as last year
- Increase in number of express permits
- CPP – Permit Issuance has decreased, Intake has increased
- Acoustical Consultants list recently approved by the Planning Commission, going back to the Planning Commission to decrease the opening of the list from 5 years to 3 years

Bea Bea Jimenez provided the following update:

- New Civil Engineer started in Land Development
- New contract for reimbursement agreements went into effect on July 26, 2021

- Five consultant teams, meeting is scheduled next week to meet with the teams to provide them with an overview
7. Other Business
- Construction has increased
 - Final maps process has been slow
8. Adjournment

Development Processing Review Committee
 Attendance Matrix
 2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recupero District 1	X	X	X	-	X	X		X				
John O’Neill District 1	X	X	X	X	-	X		X				
Rick Foster District 2	N/A	N/A	N/A	N/A	N/A	X		X				
Nathan Searles District 2	N/A	N/A	N/A	N/A	X	X		X				
Rick Fitch District 3	X	X	X	X	X	X		X				
Joe Lambert District 3	X	X	X	-	X	X		X				
Vacant District 4	X	X	X	X	X	X		n/a				
Jim Holas District 4	X	X	-	X	X	X		-				
Jeff Okamoto District 5	X	X	X	X	X	X		X				
Patrick McCabe District 5	X	-	X	X	X	-		X				