

## BYLAWS OF THE FOOTHILL/TRABUCCO SPECIFIC PLAN REVIEW BOARD

### I. Purpose

The Review Board is established to advise the Orange County Zoning Administrator, Planning Commission, Board of Supervisors, and County agencies on all discretionary actions of the County of Orange in implementation of the Foothill/Trabucco Specific Plan.

### II. Responsibilities

The Review Board is responsible for conducting public meetings for the purpose of considering proposed land development projects submitted by the County for its review including, but not limited to, General Plan amendments, Specific Plan amendments, area plans, subdivision maps, site plans, use permits, and variance permits. The Review Board shall report any recommendations on such projects to the Director of EMA. The recommendations of the Review Board shall be advisory only and not binding on any County agency.

### III. Membership

- A. Number: The Review Board shall be composed of five (5) members.
- B. Qualifications: Members shall be either property owners or residents of the area subject to the Foothill/Trabucco Specific Plan.
- C. Terms of Office: Initially, three members shall be appointed to terms expiring June 30, 1997 and two members shall be appointed to terms expiring June 30, 1996. Thereafter, the term of office for each position shall begin in July and end two years hence on June 30.
- D. Appointment and termination of members:
  1. Members shall be nominated by the Supervisor from the Third District and approved by the Board of Supervisors.
  2. Any member who fails to attend three consecutive regular meetings shall automatically vacate his/her position.
  3. Members serve at the discretion of the Board of Supervisors and may have their membership terminated by a majority vote of the Board of Supervisors.
- E. Officers:
  1. The officers of the Review Board shall be a Chairman, Vice Chairman, and Secretary.
  2. Officers are elected by the membership of the Board at each organizational meeting and shall serve until the next organizational meeting.

**F. Vacancies:**

Vacancies in membership occurring prior to the expiration of a term of office shall be filled by the Board of Supervisors to serve the balance of that term.

**IV. Procedures**

- A. Three members shall constitute a quorum of the Board. No business shall be transacted in the absence of a quorum.
- B. Action may be taken by a majority (2) of a quorum (3) of the members.
- C. Either the Chairman, Vice Chairman or Secretary shall sign all communications representing the recommendations of the Board.
- D. All meetings shall be open and public in accordance with the provisions of the Ralph M. Brown Act.
- E. The Review Board shall schedule regular monthly meetings at a location, date, and time to be established by the Board. Special meetings may be held in accordance with the Ralph M. Brown Act.
- F. Prior to any meeting, an agenda for that meeting shall be posted in advance at three public locations to be determined by the Review Board in accordance with the Ralph M. Brown Act.
- G. Members shall not participate in discussion as Board members, nor vote on items in which they have a financial interest or other conflict of interest.

**V. Amendments**

These bylaws may be amended by the Board of Supervisors.