
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, March 2, 2022, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – PRA Group Inc. (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Patrick McCabe – Christopher Homes (5th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)

MEMBERS ABSENT

None

STAFF PRESENT

Amanda Carr – Deputy Director, Development Services
Nardy Khan – Deputy Director, Infrastructure Programs
Kevin Hills – County Surveyor
Lily Sandberg – OC Survey
Laree Alonso – Division Manager, Permitting
Justin Kirk - Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Bea Bea Jimenez – Division Manager, Land Development
Denis Bilodeau – Manager, OC Infrastructure, Traffic & Development Support
Judy Kim – Manager, Private Property Permits
Ali Fayad – Sr. Civil Engineer, Flood Control & Design
Jeff Ernst – Manager, Engineer Design, Infrastructure Programs
Angel Ramirez- Civil Engineer, Infrastructure Programs
Ashley Tarroja – Jr. Civil Engineer, Infrastructure Programs Design

GUESTS

None

1. Introductions, DPRC members and county staff.
2. Approval of Meeting Minutes
The meeting minutes for February 2, 2022 were moved for approval by John O’Neill and seconded by Rick Foster and unanimously approved.
3. AB 361 – Brown Act Updates Relating to Teleconferencing
 - The motion to meet virtually for the next scheduled DPRC meeting, April 2, 2022, was made by Rick Foster, seconded by Mike Recupero, and approved by a unanimous vote.
4. DPRC Goals
 - OC Survey

Kevin Hills and Lily Sandberg provided the following updates:

- Possibly having the Ranch hire an outside consultant to review their maps, pay them for the review, and when the map is technically correct, submit to the county for our review. The map checking deposit to us would not be reduced, but the idea is that we would not be reviewing their maps in great detail since the consultant already did that. The consultant would give us a signed letter that would make the statement that the licensed land surveyor that reviewed the map found it to be technically correct.
- Another option would be to have a separate queue for the Ranch maps so that they would not get caught up in the queue with all of the other maps. Since the ranch maps typically get approved at first check, these maps could be funneled through a separate bucket that would in a sense put a priority on these maps so that they could be processed more quickly. From the applicant and development service’s perspective, their process would be the same.
- The county reviews maps for all of the 34 cities in the county. The cities are not involved with the county’s review process at all. The burden and work is on the county. Typically, the only interaction with the city is the technically correct letter that we send when we have requested the signed/notarized mylars of the map. This is so that the city can schedule the map for the city council/planning commission meeting for their approval.
- The best thing for everyone’s sake is to submit maps that are as technically correct as possible so that it will eliminate our review time and reduce the cost for the applicant.
- The County Surveyor’s Office will continue to explore solutions to minimize the process/map checking time and provide a timelier review of Ranch maps.

- There is a lack of experience and education out in the private sector and it does affect mapping, which in turn affects our review time. Mike Recuperero, DPRC member, suggested classes/seminars to educate the private surveyors/engineers on the county's standards and mapping/drafting standards as well.
5. Orange County Flood Control District Design Manual – Update
- Ali Fayad, Sr. Civil Engineer, Flood Control & Design provided a presentation
 - Ali Fayad and Jeff Ernst, Manager, Engineer Design, Infrastructure Programs answered questions from the DPRC members
 - The manual will be sent to DPRC later this week for review and feedback
 - Subcommittee to review the manual - Jeff Okamoto and Jeff Holas
6. OC Development Services and Service Delivery Status – Laree Alonso
- Laree Alonso provided the following update: - Permitting
- Addressing transitioned from Dev Services to Survey
 - COVID -19 mask recommendations
 - Satinder Verma and Jonathan Tucker, Inspection Services are both retiring in March 2022. Richard Sanchez will cover for Jonathan's position
 - OCPW Staff Specialist recruitment
 - Permit Issuance have increased
 - Number of walk ins have increased
 - Challenges with hiring consultants
- Justin Kirk provided the following update: - Planning
- Advance Planning Manager recruitment in progress
 - Chabad – Planning Commission, March 9, 2022
 - Appeal of site design plan for a car wash and drive -thru, - Planning Commission, March 23, 2022
 - ADU plans, send to DPRC in August or September 2022 and Planning Commission, October 2022
 - Housing Element - update draft, return comments, public review before state
 - Recruitments
 - Advance Planning Manager recruitment concluded on February 14, 2022, coordinating with HR for next steps
- Bea Bea Jimenez provided the following update: - Land Development
- Recruitments
 - Follow up with candidate
 - Staff Specialist
 - Additional Intake Team Member
 - Reviews and updating
 - Updating the Standard Plan checklist, complete by June 2022, will provide to DPRC for review in April or May 2022 prior to finalization

- 7. Other Business
 - None
- 8. Adjournment

Development Processing Review Committee
 Attendance Matrix
 2022

Name	Jan 5	Feb 2	Mar 2	Apr 6	May 4	Jun 1	Jul 6	Aug 3	Sep 7	Oct 5	Nov 2	Dec 7
Mike Recupero District 1	X	X	X									
John O’Neill District 1	X	X	X									
Rick Foster District 2	X	X	X									
Nathan Searles District 2	X	X	X									
Rick Fitch District 3	X	X	X									
Joe Lambert District 3	-	X	X									
Vacant District 4	n/a	n/a	n/a									
Jim Holas District 4	X	X	X									
Jeff Okamoto District 5	X	X	X									
Patrick McCabe District 5	X	X	X									