

MINUTES OF THE REGULAR MEETING OF THE  
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)  
*Wednesday, December 1, 2021, 8:30 A.M.*

CAS Boardroom 300  
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)  
DPRC Members participated via Zoom

**MEMBERS PRESENT**

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
John O’Neill – International Brotherhood of Electrical Workers Orange County (1<sup>st</sup> District)  
Rick Foster – Universe Properties, LLC (2<sup>nd</sup> District)  
Nathan Searles – PRA Group Inc. (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Jim Holas – Rancho Mission Viejo (Chair) (4<sup>th</sup> District)  
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5<sup>th</sup> District)

**MEMBERS ABSENT**

Patrick McCabe – Christopher Homes (5th District)

**STAFF PRESENT**

Laree Alonso – Division Manager, Permitting, Interim Division Manager, Planning  
Sharon Gilliam – Secretary, Development Services  
Bea Bea Jimenez – Division Manager, Land Development  
Satinder Verma – Division Manager, Inspection Services  
Tabatabaee, Hadi – Division Manager, Building & Safety

**GUESTS**

None

1. Introductions, DPRC members and county staff.
2. Approval of Meeting Minutes  
The meeting minutes for November 3, 2021 were moved for approval by Rick Foster and seconded by Jeff Okamoto and unanimously approved.
3. AB 361 – Brown Act Updates Relating to Teleconferencing

- The motion to meet virtually for the next scheduled DPRC meeting, January 5, 2022, was made by John O’Neill, seconded by Rick Fitch, and approved by a unanimous vote.
4. Election of Officers - 2022
- The motion to re-elect Jim Holas, Chair and re-elect Jeff Okamoto, Vice – Chair, was made by John O’Neill, seconded by Rick Fitch, and approved by a unanimous vote.
5. DPRC Goals – Focus on 2022 DPRC goals at the January 5, 2022 meeting
- LMS
    - Laree Alonso provided an update on the LMS Project List
    - Bea Bea Jimenez explained Package Processing
6. OC Development Services and Service Delivery Status – Laree Alonso - Planning
- Update on the recruitment for Division Manager, Planning
  - Joanna Chang, Manager, Planning is leaving the county in a couple of weeks. Consultant, Ruby Maldonado is returning to assist with the General plan update and other projects
  - Airport Land Use Commission denied the proposal presented by OC Development Services and County Counsel, seeking a determination of consistency with the Airport Environs Land Use Plan (AELUP) from the Airport Land Use Commission (ALUC) for the adoption of General Plan Amendment H20-01 (Housing Element Update). A modified proposal to address the ALUC’s concerns related to noise was submitted and is scheduled to be discussed at the ALUC meeting on December 16, 2021
  - Three items on the Planning Commission agenda, December 8, 2021

Laree Alonso provided the following update: - Permitting

- Number of building permits are consistent with last month
- Tree lighting in CSC today, December 1, 2021 at 10:00 am

Bea Bea Jimenez provided the following update:

- First builder map approved on November 16, 2021, Meritage
- Three maps scheduled for BOS, January 11, 2022
- Admin I recruitment in progress
  - Document process
- Met with OCIT to discuss threshold replenishment
- Internal meeting with Traffic and Infrastructure
  - Timing and reviews of Tentative Tract Maps, Fire Master Plans and Street Improvement Plan

Satinder Verma provided the following update:

- Number of inspections completed
- Satinder will be out on medical leave for five to six weeks, starting December 9, 2021. Bea Bea Jimenez will be in charge of Inspection Services in his absence.

Hadi Tabatabaee provided the following update:

- New consultant
- Staff Specialist recruitment
- Ranch projects – adding to assist with future projects

7. Other Business

- 2022 DPRC Goals
- Jim Holas thanked county staff for all of their work throughout the year
- Holiday Breakfast, December 16<sup>th</sup> at Mimi’s café in Tustin

8. Adjournment

Development Processing Review Committee  
 Attendance Matrix  
 2021

Name	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 6	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Mike Recupero District 1	X	X	X	-	X	X		X	X	X	X	X
John O’Neill District 1	X	X	X	X	-	X		X	X	X	X	X
Rick Foster District 2	N/A	N/A	N/A	N/A	N/A	X		X	X	X	X	X
Nathan Searles District 2	N/A	N/A	N/A	N/A	X	X		X	X	X	X	X
Rick Fitch District 3	X	X	X	X	X	X		X	X	X	X	X
Joe Lambert District 3	X	X	X	-	X	X		X	X	-	X	X
Vacant District 4	X	X	X	X	X	X		n/a	n/a	n/a	n/a	n/a
Jim Holas District 4	X	X	-	X	X	X		-	X	X	X	X
Jeff Okamoto District 5	X	X	X	X	X	X		X	-	X	X	X
Patrick McCabe District 5	X	-	X	X	X	-		X	X	X	X	-