

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)

Wednesday, February 2, 2022, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – PRA Group Inc. (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

None

STAFF PRESENT

Amanda Carr – Deputy Director, Development Services
Laree Alonso – Division Manager, Permitting
Justin Kirk - Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Bea Bea Jimenez – Division Manager, Land Development
Hadi Tabatabaee – Division Manager, Building & Safety
Denis Bilodeau – Manager, OC Infrastructure, Traffic & Development Support
Judy Kim – Manager, Private Property Permits

GUESTS

None

1. Introductions, DPRC members and county staff.
 - Welcome Justin Kirk- New Division Manager, Planning
 - Jim Holas, Chair, explained the role of the DPRC
 - Justin Kirk shared his background and experience

2. Approval of Meeting Minutes

The meeting minutes for January 5, 2022 were moved for approval by Patrick McCabe and seconded by Rick Foster and unanimously approved.

3. AB 361 – Brown Act Updates Relating to Teleconferencing

- The motion to meet virtually for the next scheduled DPRC meeting, March 2, 2022, was made by John O’Neill, seconded by Rick Foster, and approved by a unanimous vote.

4. DPRC Goals

- Jim Holas shared the spreadsheet for DPRC goals 2022
 - See Spreadsheet for details

5. OC Development Services and Service Delivery Status – Laree Alonso

Laree Alonso provided the following update: - Planning

- At the January 26, 2022, Planning Commission meeting an amendment to the Zoning Code and General Plan to update to the Housing Opportunities Overlay and Land Use Element (LUE) regarding housing opportunities consistent with the proposed Housing Element Update was initiated. The update must be completed by October 2022
- Chabad of Tustin, Third District, Negative Declaration (ND) is out, staff received comments, tentatively scheduled for Planning Commission in March 2022
- Advance Planning Manager recruitment in progress

Laree Alonso provided the following update: - Permitting

- Number of building permits have decreased
- Number of walk-ins have increased
- Customer service rating has been a 4 (four) which is the highest rating
 - Dev Services Accomplishments 2021, to be shared with DPRC

Bea Bea Jimenez provided the following update:

- Recruitments
 - Admin 1- selection interviews scheduled
 - Project Manager, vacated by Steve Soo – panelist being selected to conduct interviews
- 253 permits initiated, 43 issued
- 15 Inspections closed/final
- 13 new applications initiated, 2 approved
- 293 reviews completed, 50 submittals under Plan Check
- Three maps approved by the Board of Supervisors, more tentatively scheduled for Spring 2022

Hadi Tabatabaee provided the following update:

- Four story senior housing in Midway City
- James Musick, 40% complete
- Dana Point Harbor – 3 phases

6. Other Business

- Rick Foster requested DPRC members assistance on identifying a location for VA home and skilled nursing facility

7. Adjournment

Development Processing Review Committee
 Attendance Matrix
 2022

Name	Jan 5	Feb 2	Mar 2	Apr 6	May 4	Jun 1	Jul 6	Aug 3	Sep 7	Oct 5	Nov 2	Dec 7
Mike Recupero District 1	X	X										
John O’Neill District 1	X	X										
Rick Foster District 2	X	X										
Nathan Searles District 2	X	X										
Rick Fitch District 3	X	X										
Joe Lambert District 3	-	X										
Vacant District 4	n/a	-										
Jim Holas District 4	X	X										
Jeff Okamoto District 5	X	X										
Patrick McCabe District 5	X	X										