

MINUTES OF THE REGULAR MEETING OF THE  
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)  
*Wednesday, April 6, 2022, 8:30 A.M.*

CAS Boardroom 300  
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)  
DPRC Members participated via Zoom

**MEMBERS PRESENT**

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
John O’Neill – International Brotherhood of Electrical Workers Orange County (1<sup>st</sup> District)  
Rick Foster – Universe Properties, LLC (2<sup>nd</sup> District)  
Nathan Searles – PRA Group Inc. (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Jim Holas – Rancho Mission Viejo (Chair) (4<sup>th</sup> District)  
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5<sup>th</sup> District)

**MEMBERS ABSENT**

Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Patrick McCabe – Christopher Homes (5<sup>th</sup> District)

**STAFF PRESENT**

Amanda Carr – Deputy Director, Development Services  
Justin Kirk - Division Manager, Planning  
Sharon Gilliam – Secretary, Development Services  
Laree Alonso – Division Manager, Permitting  
Hadi Tabatabaee – Building Official  
Denis Bilodeau – Manager, OC Infrastructure, Traffic & Development Support  
Judy Kim – Manager, Private Property Permits

**GUESTS**

Ray Diaz, Deputy County Counsel  
Tony Aleman, Asst. Fire Marshall, OCFA

1. Introductions
2. Approval of Meeting Minutes  
The meeting minutes for March 2, 2022 were moved for approval by Rick Foster and seconded by John O’Neill and unanimously approved.

### 3. AB 361 – Brown Act Updates Relating to Teleconferencing

Under AB 361, which amended Government Code section 54953 to add subdivision (e), if a state of emergency continues or social distancing is still recommended, both of which currently exist for Orange County as local and state emergencies continue to exist and social distancing is still recommended at this time, the Development Processing Review Committee (DPRC) can meet virtually. During the first meeting held virtually, the Subdivision Committee would be required to make certain findings to continue holding virtual meetings. These findings would then need to be made every 30 days, even if the meeting is only called for that purpose. The DPRC needs to review and reconsider the circumstances of the state of emergency and then find, by majority vote, that after review and consideration of the emergency, one of the following is true: 1. The state of emergency continues to directly impact the ability of the members to meet in person, or 2. State or local officials continue to impose or recommend measures to promote social distancing.

- The motion to meet virtually for the next scheduled DPRC meeting, May 4, 2022, was made by John O’Neill, seconded by Rick Foster, and approved by a unanimous vote.

### 4. DPRC Goals

- OCFA
  - Timothy Kerbrat was not able to attend. Tony Aleman, Asst. Fire Marshall, OCFA, attended in his stead. DPRC Secretary will contact Timothy Kerbrat to reschedule his attendance.
- LMS - Update regarding Status of DPRC subcommittee requested fixes.
  - Judy Kim shared the DPRC ticket list
  - Subcommittee Confirmation – May DPRC meeting
  - Priority Projects – Judy Kim to send to DPRC

### 5. Wireless Design Guidelines – Project summary and projected timeline

- Laree Alonso provided an overview
- Will provide a copy to DPRC for their review and comments
- Laree Alonso and Ray Diaz, Deputy County Counsel, answered questions of the DPRC members

### 6. OC Development Services and Service Delivery Status – Justin Kirk

- Chabad – Planning Commission, March 9, 2022, was approved. Appeal was received within the 15-day appeal period. Targeting the date of June 7, 2022 for Board of Supervisors
- Appeal of site design plan for a car wash and drive -thru, - Planning Commission, March 23, 2022, appeal was denied.

- Staff met with the designer for the Accessory Dwelling Units (ADUs), should be able to return to the DPRC meeting in June for a review of the conceptual design plans
- Housing Element – extensive comments, taking a longer time for consultant to review
- Recruitment for Advanced Planning Manager ended on March 14, 2022, interviews are in progress
- Upcoming Public Hearing Items
  - Planning Commission – Trabuco Steakhouse
  - Zoning Administrator – Construction projects in Emerald Bay

Laree Alonso provided the following update: - Permitting

- Increase in walk ins
- Increase in building and express permits
- Increase in permit issuance

Hadi Tabatabaee provided the following update: - Building & Safety

- Interviews for Inspector in General Communities in progress

7. Other Business

- None

8. Adjournment

Development Processing Review Committee  
Attendance Matrix  
2022

Name	Jan 5	Feb 2	Mar 2	Apr 6	May 4	Jun 1	Jul 6	Aug 3	Sep 7	Oct 5	Nov 2	Dec 7
Mike Recupero District 1	X	X	X	X								
John O’Neill District 1	X	X	X	X								
Rick Foster District 2	X	X	X	X								
Nathan Searles District 2	X	X	X	X								
Rick Fitch District 3	X	X	X	X								
Joe Lambert District 3	-	X	X	-								
Vacant District 4	n/a	n/a	n/a	n/a								
Jim Holas District 4	X	X	X	X								
Jeff Okamoto District 5	X	X	X	X								
Patrick McCabe District 5	X	X	X	-								