

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, September 7, 2022, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – Simmonds & Narita LLP (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)

STAFF PRESENT

Amanda Carr – Interim Deputy Director, Development Services
Justin Kirk – Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Building Official
Bea Bea Jimenez – Division Manager, Land Development
Judy Kim – Manager, Permitting

GUESTS

Tim Kerbrat - OCFA

1. Introductions
2. Approval of Meeting Minutes
 - The meeting minutes for August 3, 2022, were moved for approval by Rick Foster and seconded by Joe Lambert and unanimously approved.
3. AB 361 – Brown Act Updates Relating to Teleconferencing

Under AB 361, which amended Government Code section 54953 to add subdivision (e), if a state of emergency continues or social distancing is still recommended, both of which currently exist for Orange County as local and state emergencies continue to exist and social distancing is still recommended at this time, the Development Processing Review Committee (DPRC) can meet virtually. During the first meeting held virtually, the DPRC would be required to make certain findings to continue holding virtual meetings. These findings would then need to be made every 30 days, even if the meeting is only called for that purpose. The DPRC needs to review and reconsider the circumstances of the state of emergency and then find, by majority vote, that after review and consideration of the emergency, one of the following is true: 1. The state of emergency continues to directly impact the ability of the members to meet in person, or 2. State or local officials continue to impose or recommend measures to promote social distancing.

- The motion to meet virtually for the next scheduled DPRC meeting, October 5, 2022, was made by Joe Lambert, seconded by John O’Neill, and approved by a unanimous vote.

4. OCFA

- Tim Kerbrat provided an update on the 2022 California Fire Code Amendments And shared the California Fire Code Amendment Summary Matrix and answered questions of the DPRC
- Tim will send the amendments to DPRC Secretary to email to the DPRC members
- Tim announced that he will retire from OCFA at the end of this month

5. DPRC Goals

- LMS
 - Update regarding Status of DPRC subcommittee requested fixes
 - Laree Alonso – validate Subcommittee members, re-establish goals of the committee, issues from users should be facilitated through county staff instead of going directly to OCIT
 - Laree will reach out to Jim Holas and Joe Lambert to schedule a Subcommittee meeting
 - Bea Bea Jimenez – priorities of the DPRC
 - Jim Holas – help or facilitate any issues that arise from the applicate
 - Identify the problems and present to county staff at a quarterly meeting
 - Amanda Carr – all issues should be filtered through Laree, Judy, and Bea Bea
 - Judy Kim provided the Summary of Projects and Ticket List

6. OC Development Services and Service Delivery Status – Justin Kirk

Justin Kirk provided the following update: - Planning

- Making job offer for Senior Planner position, soon
- Pre-approved ADU plans are 90% complete, will distribute to county staff and then DPRC at the October meeting
- Board of Supervisors
 - Update to General Plan
- Housing Element back to the state, adopt in 90 days thereafter

Laree Alonso provided the following update: - Permitting

- Increase in walk ins, emails, and phone calls
- Vacancies- interviewing for Permit Tech, 7 candidates on the A list and 5 on the B list
- Working with OC Infrastructure and O& M on the encroachment side to put together a standardized list and comments, also asking if any DPRC member(s) would be interested in assisting on this effort

Bea Bea Jimenez provided the following update: - Land Development

- Recruitment for Project Manager
- Completed interview for Staff Specialist, job offer to be made this week
- Working with Hadi and the Ranch on deadlines for projects grandfathered
- Jim Holas gave kudos to Land Development team

Hadi Tabatabaee provided the following update: - Building & Safety

- New Building Code, will send draft to DPRC for comments
- Staffing/Vacancies – 2 Inspectors, 1 Staff Specialist, plan is to fill positions within a month or so

7. Other Business

- Building Code

8. Adjournment

Development Processing Review Committee
 Attendance Matrix
 2022

X	Jan 5	Feb 2	Mar 2	Apr 6	May 4	Jun 1	Jul 6	Aug 3	Sep 7	Oct 5	Nov 2	Dec 7
Mike Recupero District 1	X	X	X	X	X	X	-	X				
John O’Neill District 1	X	X	X	X	X	-	X	-				
Rick Foster District 2	X	X	X	X	X	X	X	-				
Nathan Searles District 2	X	X	X	X	X	X	X	X				
Rick Fitch District 3	X	X	X	X	X	-	X	X				
Joe Lambert District 3	-	X	X	-	X	X	X	X				
Vacant District 4	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a				
Jim Holas District 4	X	X	X	X	-	X	X	-				
Jeff Okamoto District 5	X	X	X	X	X	-	X	-				
Patrick McCabe District 5	X	X	X	-	X	X	X	X				