

---

MINUTES OF THE REGULAR MEETING OF THE  
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)  
*Wednesday, December 7, 2022, 8:00 A.M.*

Mimi's Cafe  
17231 E. 17<sup>th</sup> Street  
Tustin, CA 92780

**MEMBERS PRESENT**

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
John O'Neill – International Brotherhood of Electrical Workers Orange County (1<sup>st</sup> District)  
Rick Foster – Universe Properties, LLC (2<sup>nd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Jim Holas – Rancho Mission Viejo (Chair) (4<sup>th</sup> District)  
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5<sup>th</sup> District)

**MEMBERS ABSENT**

Nathan Searles – Simmonds & Narita LLP (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Patrick McCabe – Christopher Homes (5<sup>th</sup> District)

**STAFF PRESENT**

Amanda Carr – Interim Deputy Director, Development Services  
Justin Kirk – Division Manager, Planning  
Sharon Gilliam – Secretary, Development Services  
Hadi Tabatabaee – Building Official  
Laree Alonso -Division Manager, Permitting  
Denis Bilodeau – Manager, OC Infrastructure, Traffic & Development Support

**GUESTS**

None

1. Introductions
2. Approval of Meeting Minutes
  - The meeting minutes for November 2, 2022, were moved for approval by John O'Neill and seconded by Mike Recupero and unanimously approved.
3. AB 361 – Brown Act Updates Relating to Teleconferencing

Under AB 361, which amended Government Code section 54953 to add subdivision (e), if a state of emergency continues or social distancing is still recommended, both of which currently exist for Orange County as local and state emergencies continue to exist and social distancing is still recommended at this time, the Development Processing Review Committee (DPRC) can meet virtually. During the first meeting held virtually, the DPRC would be required to make certain findings to continue holding virtual meetings. These findings would then need to be made every 30 days, even if the meeting is only called for that purpose. The DPRC needs to review and reconsider the circumstances of the state of emergency and then find, by majority vote, that after review and consideration of the emergency, one of the following is true: 1. The state of emergency continues to directly impact the ability of the members to meet in person, or 2. State or local officials continue to impose or recommend measures to promote social distancing.

- The motion to meet virtually for the next scheduled DPRC meeting January 4 , 2023, was made by John O’Neill, seconded by Mike Recupero, and approved by a unanimous vote.

4. Election of Officers - 2023

- The 1<sup>st</sup> motion for Item #4, was made by Mike Recupero and seconded by Jeff Okamoto to nominate John O’Neill as, Chair and was carried by a unanimous vote.
- The 2<sup>nd</sup> motion for item #4, was made by John O’Neill and seconded by Mike Recupero to nominate Jeff Okamoto as Vice – Chair and was carried by a unanimous vote.

5. Other Business

- None

6. Adjournment

Development Processing Review Committee  
Attendance Matrix  
2022

X	Jan 5	Feb 2	Mar 2	Apr 6	May 4	Jun 1	Jul 6	Aug 3	Sep 7	Oct 5	Nov 2	Dec 7
Mike Recupero District 1	X	X	X	X	X	X	-	X	X	X	X	X
John O’Neill District 1	X	X	X	X	X	-	X	-	-	X	X	X
Rick Foster District 2	X	X	X	X	X	X	X	-	X	X	X	X
Nathan Searles District 2	X	X	X	X	X	X	X	X		-	X	-
Rick Fitch District 3	X	X	X	X	X	-	X	X	X	X	X	-
Joe Lambert District 3	-	X	X	-	X	X	X	X	X	X	-	X
Vacant District 4	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Jim Holas District 4	X	X	X	X	-	X	X	-	X	X	-	X
Jeff Okamoto District 5	X	X	X	X	X	-	X	-	-	X	X	X
Patrick McCabe District 5	X	X	X	-	X	X	X	X	X	-	X	-