

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)

Wednesday, January 4, 2023, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Nathan Searles – Simmonds & Narita LLP (2nd District)
Rick Foster – Universe Properties, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huit-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Rick Fitch – Hunsaker & Associates (3rd District)

STAFF PRESENT

Amanda Carr – Interim Deputy Director, Development Services
Justin Kirk – Division Manager, Planning
Sharon Gilliam – Secretary, Development Services
Hadi Tabatabaee – Building Official
Matthew Ayers – Staff Specialist, Building & Safety

GUESTS

None

1. Introductions
2. Approval of Meeting Minutes
 - The meeting minutes for December 7, 2022, were moved for approval by Jim Holas and seconded by Rick Foster and unanimously approved.
3. AB 361 – Brown Act Updates Relating to Teleconferencing

Under AB 361, which amended Government Code section 54953 to add subdivision (e), if a state of emergency continues or social distancing is still recommended, both of which

currently exist for Orange County as local and state emergencies continue to exist and social distancing is still recommended at this time, the Development Processing Review Committee (DPRC) can meet virtually. During the first meeting held virtually, the DPRC would be required to make certain findings to continue holding virtual meetings. These findings would then need to be made every 30 days, even if the meeting is only called for that purpose. The DPRC needs to review and reconsider the circumstances of the state of emergency and then find, by majority vote, that after review and consideration of the emergency, one of the following is true: 1. The state of emergency continues to directly impact the ability of the members to meet in person, or 2. State or local officials continue to impose or recommend measures to promote social distancing.

- The motion to meet virtually for the next scheduled DPRC meeting February 1 , 2023, was made by Mike Recupero, seconded by Rick Foster, and approved by a unanimous vote.

4. DPRC Goals

- LMS
 - Update regarding status of DPRC subcommittee requested fixes
 - No report due to holidays, report in February

5. OC Development Services and Service Delivery Status – Justin Kirk

Justin Kirk provided the following update on behalf of Laree Alonso – Permitting

- Increase in intake applications due to building code update
- Decrease in walk-ins due to holidays

6. Other Business

- Sharon Gilliam, Secretary, Development Services and DPRC, will retire in March 2023
- John O’Neill will contact the Board of Supervisors office regarding DPRC members terms expiring
- Goals 2023

7. Adjournment

Development Processing Review Committee
Attendance Matrix
2023

	Jan 4	Feb 1	Mar 1	Apr 5	May 3	Jun 7	Jul 5	Aug 2	Sep 6	Oct 4	Nov 1	Dec 6
Mike Recupero District 1	X											
John O’Neill District 1	X											
Rick Foster District 2	X											
Nathan Searles District 2	X											
Rick Fitch District 3	-											
Joe Lambert District 3	X											
Vacant District 4	n/a											
Jim Holas District 4	X											
Jeff Okamoto District 5	X											
Patrick McCabe District 5	X											