

---

# MEETING MINUTES

North Tustin Advisory Committee (NTAC)  
Wednesday, May 18, 2022  
7pm @ Tustin Unified School District boardroom

## I. CALL TO ORDER / FLAG SALUTE

Peter Schneider called the meeting to order at 7:07PM with the flag salute led by Pat Welch.

- *NTAC members in attendance:* David Feldberg, Mike Fioravanti, Kendra Carney Mehr, Peter Schneider, Pat Welch.
- *County of Orange attendees:* Brian Kurnow, Land Use Manager

## II. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING

Pat Welch made a motion to approve the minutes from the March 2022 meeting. Kendra Carney Mehr second the motion. The committee then voted to approve the minutes with all in favor.

## III. ELECTION OF OFFICERS

Brian Kurnow reminded the committee that the election of officers is to be done during the first meeting of each calendar year. Peter Schneider confirmed the three positions to be voted on: Chair, Vice Chair, Secretary.

### *SECRETARY*

- Peter Schneider nominated **Kendra Carney Mehr** and Mike Fioravanti second the motion. The remaining committee members present all voted in favor. Motion approved.

### *VICE CHAIR*

- **David Felman** volunteered so Pat Welch made a motion to accept this offer. Kendra Carney Mehr second the motion. The remaining committee members present all voted in favor. Motion approved.

### *CHAIR*

- Pat Welch nominated **Peter Schneider** and Mike Fioravanti second the motion. The remaining committee members present all voted in favor. Motion approved.

## IV. COMMITTEE BUSINESS

Mike Fioravanti referenced the earlier discussion about the NTAC guidelines. Mike Fioravanti explained that this document was discussed by the NTAC at the March 2022 meeting, created, and reviewed by NTAC members and intended to be provided to applicants to explain the purpose and preparation required to present to NTAC. Peter Schneider added that the document is not intended to replace the bylaws or any official act of the County Board of Supervisors but to assist applicants understand NTAC.

**Peter Schneider** made a motion that the Committee submit the document prepared by Mike Fioravanti and Kirk Watilo to the County Board of Supervisors with the request that it be posted on the NTAC website and/or provided to applicants at the beginning of their process. **Mike Fioravanti** seconded the motion. The remaining committee members present all voted in favor. Motion approved.

## V. NEW BUSINESS

### Item #1

**Project:** New Bylaws

**Owner:** N/A

**Agent:** N/A

**Location:** Countywide

**Proposal:** The Board of Supervisors initiated an update to all committee bylaws, the purpose of the update is to ensure the bylaws are compliant with current laws as they relate to the establishment, maintenance, and proper conduct of the committee in a standardized format. The bylaws have been provided for the committees review and approval

The Committee members reviewed the new bylaws presented by the County. Due to redistricting, going forward, NTAC will include two Committee members from the Second District and five Committee members from the Third District. Peter Schneider asked Brian Kurnow how the transition will occur to incorporate members from the Second District. Brian Kurnow explained that he did not have specific direction from the Board but said the appointment process would remain the same, with members being appointed as required by the bylaws when terms expired. NTAC members reviewed maps to determine whether any existing members live in the new portion of the Second District within North Tustin. Vice Chair David Feldman lives in the Second District.

**Peter Schneider** moved that the Committee approve the new Bylaws of the North Tustin Advisory Committee with an effective date of June 1, 2022. **Peter Schneider** amended his motion to make the new Bylaws effective upon adoption by the Board of Supervisors. **David Feldman** seconded the motion. The remaining committee members present all voted in favor. Motion approved.

## V. PUBLIC COMMENT

None.

## VII. ADJOURNMENT

**Pat Welch** made a motion to adjourn. **David Feldman** seconded the motion. The remaining committee members present all voted in favor. Motion approved.

*Meeting notes compiled by Kendra Carney Mehr (Secretary)  
June 10, 2022*