OC Public Works

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, January 3, 2024, 8:30 A.M.

County Administration North Building, MPR 101
400 W. Civic Center Drive, Santa Ana, CA 92701

MEMBERS PRESENT
John O'Neill – International Brotherhood of Electrical Workers Orange County (Chair)
(1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – Womble Bond Dickinson (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (5th District)
Evan Carey – OCFA (Vice Chair) (5th District)

MEMBERS ABSENT
Michael Recupero – Recupero & Associates, Inc. (1st District)
Rick Fitch – Hunsaker & Associates (3rd District)

STAFF PRESENT
Justin Kirk – Deputy Director, Development Services
Hadi Tabatabaee – Building Official
Matthew Ayers – Staff Specialist, Building & Safety
Marissa Leahy - Secretary

GUESTS
None

1. Introductions / Roll call

2. Approval of Meeting Minutes
   - The meeting minutes for December 6, 2023, were moved for approval by Jim Holas and seconded by Rick Foster and unanimously approved.

3. DPRC Goals
   - 2024 meeting goals discussed. Set up a calendar of speakers and events for the year.

- o ADU's & Changes with SB9
    - Still waiting on standardized plans to review.
    - Would like to receive #'s of ADU permit request
    - Dev Services will provide the reports which tracks and reports ADU development.
- o Bonding Process on Private Streets & Street Improvement Plans
    - Understand policy & recent changes.
    - Discuss if bonding can go through Subdivision
- o Fill vacancy in 4th District.
    - Invite Richard Vuong, if possible. He has a good dual perspective since he worked for the county and now works for RMV.
- o Housing Element
    - When will that be implemented.
- o Overall Planning
    - Working on clear conditions of approval and requirements. Conditions and interpretations have changed over time.
        a. Ex. Hazardous materials, acoustics, crosswalk drainage etc.
- o Survey Process
    - Move away from a dual process to a single more fluid process & understand the process better.
- o 3rd Plan Check Process
    - Set up meeting process for candidates that are still receiving comments after their 3rd plan check.
    - This process needs to include plan checkers and people that can interpret policies and code.
- o Speaker Invitations
    - Richard Sanchez, Inspection Services Manager – Draining & Grading – Breakdown the process, especially why there are so many steps.
    - County Counsel – Bonding on Private Streets and Street Improvement Plans – Understand policy and why/how it changed and if bonding can go through Subdivision precise grading plan vs street improvement plans.
    - OCFA – Chapter 49 - It's been adopted, but no standards have been sent out. Can't regulate without new standards. Bring in OCFA mid-year as the new standards get fleshed out.
- LMS Update
    - o Package issues such as trust account questions or permits not issuing packages.
    - o How issued building permits and plans are routed to the assessor's office for their recordation for property tax purposes. Moving to a fully digital process. The assessor's account is being listed an agent/contact on permits to have access.
    - o Having Richard Sanchez at the next LMS meeting to discuss inspection field questions.
    - o Fee study and implementation.

4. OC Development Services and Service Delivery Status – Justin Kirk
   - Justin Kirk provided the following updates.
     - Continuing to hire. The vacancy factor has reduced to 20% from 25%.
     - No other update at this time.

5. Other Business
   - No other business.

6. Items of Interest to the Public:
   - No members of the public in attendance for today's meeting.

7. Adjournment
   - Meeting adjourned at 9:44a.m.

Development Processing Review Committee
Attendance Matrix
2024

Name / District	Jan 3	Feb 7	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Aug **7**	Sep 4	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	-											
John O'Neill District 1	X											
Rick Foster District 2	X											
Nathan Searles District 2	X											
Rick Fitch District 3	-											
Joe Lambert District 3	X											
Vacant District 4	N/A											
Jim Holas District 4	X											
Jeff Okamoto District 5	X											
Evan Carey District 5	X											

Table Legend:

"X" =	In attendance
"-" =	Not in attendance