



MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, February 7, 2024, 8:30 A.M.

County Administration North Building, MPR 101
400 W. Civic Center Drive, Santa Ana, CA 92701

MEMBERS PRESENT

Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – Womble Bond Dickinson (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (5th District)
Evan Carey – OCFA (Vice Chair) (5th District)

MEMBERS ABSENT

John O’Neill – International Brotherhood of Electrical Workers Orange County (Chair)
(1st District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Rick Fitch – Hunsaker & Associates (3rd District)

STAFF PRESENT

Justin Kirk – Deputy Director, Development Services
Judy Kim – Permitting Division Manager
Matthew Ayers – Staff Specialist, Building & Safety
Marissa Leahy - Secretary

GUESTS

None

1. Introductions / Roll call
2. Approval of Meeting Minutes
 - The meeting minutes for January 3, 2024, are carried over to the next meeting due to a lack of quorum of district members present. This item will be tabled until quorum can be reached.
3. Fee Study Update
 - In the final year of the 3-year fee study.

- Expect a 7-10% rate increase compared the 15% increase in costs. Operations have been made more efficient and able to dial in cost estimates. This has had a corollary effect on the rate multiplier. Previously had a 3.6% multiplier and now expecting at a 3.4% rate multiplier.
 - Expect to be adopted in March and implemented in July. The Fee Study will be brought back as a formal discussion item in March.
4. 38th Land Use Law Update and Planning Conference Update
- UCLA puts on this a yearly event which serves as a good regional update to changes in Land Use Law, CEQA Law, and general trends.
 - Main talking points:
 - Between CEQA and Housing law, there are around 40-50 bills that affect how development occurs in the state as well as court decisions.
 - Changes in CEQA on use of programmatic level EIRs and subsequent development. Not necessarily new CEQA laws or updates, but within the development agreement you must prove in detail what you are modifying.
 - Discussed how much the courts are determining things and making processes more onerous on people.
 - Land Use law discussion on housing. Discussion on what is working and what is not working. The effects of fees and permitting costs. Under-developing per year at a rate of 50-60%. Keeping homes affordable will remain difficult due to the changes in environmental law and the increasing scrutiny is creating more cost in development.
5. LMS Update
- Richard Sanchez the Grading Inspection Supervisor attended the last LMS Subcommittee meeting. Discussed how to implement scheduling multiple inspections for consecutive days for the same permits.
6. OC Development Services and Service Delivery Status – Justin Kirk
- Justin Kirk provided the following updates.
 - Starting this month, Scarlett Duggan will be transitioning from the Land Development division transiting to the Planning Manager position.
 - Changes to Plan check review comments. Creating a hard meeting requirement for the resubmittal comments after the third review so that the fourth plan check is the final plan check.
 - Scheduling structured oral interviews for the Planning Manager position. Hopefully there will be a placement by June or July.
 - Tam Tran is replacing Jeff McIver as Senior Building Inspector.
7. Other Business
- Initiative to make all-electric homes is facing issues coming from Edison. Edison is not equipped to provide transformers to all new developments. The needed infrastructure currently does not exist.

- Submittal of documents. Developers are being asked to resubmit the same documents at every level of plan checks. Work on a system so that developers don't have to resubmit documents.
 - Rick wants to create a Vietnamese memorial for all the refugees that were resettled during the Carter administration. Requesting assistance to find an appropriate location for a Jimmy and Roselyn Carter Memorial
8. Items of Interest to the Public:
- No members of the public in attendance for today's meeting.
9. Adjournment
- Meeting adjourned at 9:35a.m.

Development Processing Review Committee
Attendance Matrix
2024

Name / District	Jan 3	Feb 7	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Aug 7	Sep 4	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	-	-										
John O’Neill District 1	X	-										
Rick Foster District 2	X	X										
Nathan Searles District 2	X	X										
Rick Fitch District 3	X	-										
Joe Lambert District 3	X	X										
Vacant District 4	N/A	N/A										
Jim Holas District 4	X	X										
Jeff Okamoto District 5	X	X										
Evan Carey District 5	X	X										

Table Legend:

“X” =	In attendance
“-” =	Not in attendance