
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, June 5, 2024, 8:30 A.M.

County Administration South Building, MPR 103/105
601 N. Ross St, Santa Ana, CA 92701

MEMBERS PRESENT

John O'Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – Womble Bond Dickinson (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (4th District)
Richard Vuong – Rancho Mission Viejo (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (5th District)

MEMBERS ABSENT

Evan Carey – OCFA (5th District)

STAFF PRESENT

Justin Kirk – Deputy Director, Development Services
Yuritzzy Randle – Associate Planner, Development Services
Arturo Cervantes – Senior Planner, Development Services
Cindy Salazar, – Planning Division Manager, Development Services
Roshanak Amirazizi – Senior Civil Engineer, Development Services
Hadi Tabatabaee – Building Official, Development Services
Matthew Ayers – Staff Specialist, Development Services
Marissa Leahy - Secretary

GUESTS

Amanda Tropiano, De Novo Planning Group

1. Introductions / Roll call
2. Approval of Meeting Minutes
 - Corrections were made to Attendance Matrix. The matrix was updated to reflect that Rick Fitch attended the January 3, 2024 meeting. Additionally, the matrix was updated to reflect that Mike Recupero attended the February 7, 2024 meeting and not the January or March meeting.

- The meeting minutes, with corrections, for April 3, 2024 were moved for approval by Rick Foster and seconded by Jim Holas and unanimously approved.
3. General Plan Update
 - Amanda Tropiano from De Novo Planning Group provided an overview.
 4. Update on Pre-Approved, Permit Ready ADU Plans
 - Arturo Cervantes presented the approved permit ready ADU Plans for the County.
 5. Business Items
 - LMS Update
 - SolarApp+ Update
 - State law now requires solar permits to be issued in real-time for existing residential homes. For rooftop systems only.
 - Contractors that want a solar permit in real time can use SolarApp+ to plan check with that approval they can process and be issued a permit in real-time.
 - Fee Update
 - Permitting fee updates were approved by the Board of Supervisors.
 6. OC Development Services and Service Delivery Status – Justin Kirk
 - Development Services
 - Vacancy factor has been reduced from 36% to 18%.
 - With fee increases in place, hiring can resume at various levels which will improve delivery of service.
 - Still operating with the plan to reduce consultant usage and bring positions back in-house.
 - Structural Changes:
 - Kevin Hills, the county Surveyor retired. Survey was divided into 3 areas with Dev. Services inheriting the plan checking and map checking unit. This gives Dev. Services a better handle on the surveying area.
 - Encroachment Permitting Process Updated
 7. Other Business
 - Rick Foster – Met with Gov. Newsome and received a letter from him thanking him for his work on affordable housing. Rick wanted to extend that thank you for the county and the committee for all the work they do.
 - Jim Holas –
 - RMV is going to market on phase 5 on June 26, 2024. By August/September, they hope to get interested builders and sign contracts. With that, they are preparing for Phase 6.
 - Resigning from the DPRC. This is his last meeting.
 - The committee wanted to thank Jim for his dedication to the committee and work he has done on the DPRC.
 8. Adjournment
 - The meeting adjourned at 9:40a.m.

Development Processing Review Committee
 Attendance Matrix
 2024

Name / District	Jan 3	Feb 7	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Aug 7	Sep 4	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	-	X	-	X	N/A	X						
John O’Neill District 1	X	-	-	X	N/A	X						
Rick Foster District 2	X	X	-	X	N/A	X						
Nathan Searles District 2	X	X	-	-	N/A	X						
Rick Fitch District 3	X	-	X	-	N/A	X						
Joe Lambert District 3	X	X	-	X	N/A	X						
Richard Vuong District 4	N/A	N/A	N/A	N/A	N/A	X						
Jim Holas District 4	X	X	-	X	N/A	X						
Jeff Okamoto District 5	X	X	-	X	N/A	X						
Evan Carey District 5	X	X	-	X	N/A	-						

Table Legend:

“X” =	In attendance
“-” =	Not in attendance