



**ORANGE COUNTY ZONING ADMINISTRATOR  
SUMMARY MINUTES  
REGULAR MEETING DATE: JULY 18, 2024, 1:30 PM**

- I. Call to Order – Meeting called to order at 1:30pm.**
- II. Minutes of JUNE 20, 2024 were approved by Associate Zoning Administrator, Justin Kirk.**
- III. Discussion Item(s)**

**ITEM #1 PUBLIC HEARING - PA24-0015 – VARIANCE PERMIT FOR A PROJECT LOCATED AT 1601 SIERRA ALTA DR, SANTA ANA, CA 92705 (APN: 103-483-06) WITHIN THE THIRD SUPERVISORIAL DISTRICT**

The applicants – Antony Bitar and Binh Tran – are requesting a variance permit for a proposed 1,590 square-foot addition to an existing single-family dwelling located five (5) feet from the side property line instead of the required eight (8) feet.

**RECOMMENDED ACTION(S):**

OC Development Services/Planning recommends the Zoning Administrator:

1. Receive the staff report and public testimony as appropriate; and,
2. Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA), Class 1 (Existing Facilities) pursuant to CEQA Guidelines Section 15301; and,
3. Approve Planning Application PA24-0015 for a Variance Permit subject to the Findings and Conditions of Approval provided as Attachments 1 and 2 to the staff report.

**SPECIAL COMMENTS:**

None.

**The following is the action taken by acting Orange County Zoning Administrator, Justin Kirk.**

**APPROVED**

**OTHER**

**DENIED**

**IV. PUBLIC COMMENTS:**

None

**V. ADJOURNMENT** – The July 18, 2024, Zoning Administrator hearing adjourned at 1:03pm.