
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, December 4, 2024, 8:30 A.M.

Mimi's Cafe
17231 E. 17th Street, Tustin, CA 92780

MEMBERS PRESENT

John O'Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Nathan Searles – Womble Bond Dickinson (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Richard Vuong – Rancho Mission Viejo (4th District)
Evan Carey – OCFA (5th District)

MEMBERS ABSENT

Rick Foster – Universe Properties, LLC (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Jeff Okamoto – Huitt-Zollars, Inc. (5th District)

STAFF PRESENT

Justin Kirk – Deputy Director, Development Services
Hadi Tabatabaee – Building Official, Development Services
Matthew Ayers – Staff Specialist, Development Services
Marissa Leahy - Secretary

GUESTS

None

1. Introductions / Roll call
2. Approval of Meeting Minutes
 - The meeting minutes, with corrections, for August 7, 2024 were moved for approval by Joe Lambert and seconded by Richard Vuong and unanimously approved.
3. Election of Officers for 2025
 - Mike Recupero voted in as Chairman. Nominated by John O'Neill and unanimously approved.
 - Evan Carey voted to continue as Vice-Chair. Nominated by John O'Neill and unanimously approved.
4. Approval of 2025 Meeting Dates
 - Motion to approve the 2025 meeting dates was made by John O'Neill and unanimously approved.

5. Business Items

- LMS Update – No formal update given. Continuing to work with IT to work on outstanding issues.

6. OC Development Services and Service Delivery Status – Justin Kirk

- Development Services
 - Housing Element
 - Going to the Board on December 17, 2024 for adoption.
 - Will look at adopting inclusionary housing programs.
 - Will reevaluate group home ordinances due to changes in state law requiring less permitting.
 - Adoption of RHNA transfer policy.
 - As unincorporated communities would incorporate, the RHNA obligations were not transferred to them from the County. The County retained a significant amount of obligation while as unincorporate areas dwindled.
 - The new policy calculates RHNA obligations by based upon the total area of the incorporated area.
 - Safety Element Update
 - Already completed, just pending OCFA approval.
 - Staff Updates
 - Bellinda Erikson is the new Private Properties Manager in Permitting
 - Survey is now permanently part of Development Services
 - a. The county surveyor position will be restructured. Will be opened to recruitment once that has been finalized.
 - Traffic Infrastructure is temporarily under Development Services.

7. Other Business

- None.

8. Adjournment

- 9:19am.

Development Processing Review Committee
 Attendance Matrix
 2024

| Name / District | Jan 3 | Feb 7 | Mar 6 | Apr 3 | May 1 | Jun 5 | Jul 3 | Aug 7 | Sep 4 | Oct 2 | Nov 6 | Dec 4 |
|------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Mike Recupero District 1 | - | X | - | X | N/A | X | N/A | - | N/A | N/A | N/A | X |
| John O’Neill District 1 | X | - | - | X | N/A | X | N/A | X | N/A | N/A | N/A | X |
| Rick Foster District 2 | X | X | - | X | N/A | X | N/A | - | N/A | N/A | N/A | - |
| Nathan Searles District 2 | X | X | - | - | N/A | X | N/A | X | N/A | N/A | N/A | X |
| Rick Fitch District 3 | X | - | X | - | N/A | X | N/A | X | N/A | N/A | N/A | - |
| Joe Lambert District 3 | X | X | - | X | N/A | X | N/A | X | N/A | N/A | N/A | X |
| Richard Vuong District 4 | N/A | N/A | N/A | N/A | N/A | X | N/A | X | N/A | N/A | N/A | X |
| Vacant District 4 | X | X | - | X | N/A | X | N/A | N/A | N/A | N/A | N/A | X |
| Jeff Okamoto District 5 | X | X | - | X | N/A | X | N/A | X | N/A | N/A | N/A | - |
| Evan Carey District 5 | X | X | - | X | N/A | - | N/A | - | N/A | N/A | N/A | X |

Table Legend:

| | |
|-------|-------------------|
| “X” = | In attendance |
| “-” = | Not in attendance |