



Letter of Project Proposal

Elizabeth Steele, M.A., LAADC
Chief Executive Officer
New Direction from Women
2607 Willo Lane
Costa Mesa, CA 92627

October 29, 2024

To Whom it May Concern:

Founded in 1977, New Directions for Women, Inc. treats and supports women who are struggling with addiction. Our mission is to transform the lives of all women seeking recovery from addiction. In the current state, we would like to hire additional clinical staff members to improve the quality of care offered to our clients, but existing office space is incredibly limited.

We would like to propose the conversion of a large storage shed located on our property into office space for this purpose. In addition to the conversion of the garage into offices, we are asking for removal of the requirement for covered parking due to the road widening that was once anticipated, removing viable space to provide said covered parking, and that uncovered onsite spaces will be provided in lieu.

We consider this project to be mission-critical for our organization, as it will allow us to enhance our treatment quality, as well as the outcomes for our clients.

Sincerely,

Elizabeth Steele, M.A., LAADC