



## CEQA ENVIRONMENTAL INFORMATION REQUEST FORM

JOB CODE NUMBER AND ACCOUNTING BUDGET STRING:

TYPE OF PROJECT:

DATE FORM SUBMITTED:

DEADLINE FOR ENVIRONMENTAL DETERMINATION:

<b>1. PROJECT TITLE:</b>
<b>2. PROJECT LOCATION(S):</b>
<b>3. PROJECT DESCRIPTION AND INCLUDE PROJECT TIMELINE/SCHEDULE:</b>
<b>4. DESCRIBE EXISTING ENVIRONMENTAL CONDITIONS ON PROJECT SITE:</b>
<b>5. LIST OF SUPPORTING DOCUMENTS OR EXHIBITS:</b>
<b>6. PREVIOUS COUNTY ACTION(S) AND/OR ENVIRONMENTAL DOCUMENTATION:</b>
<b>7. NAME OF PUBLIC AGENCY APPROVING THE PROJECT/ANTICIPATED DATE OF APPROVAL:</b>
<b>8. APPLICANT OR AGENCY CARRYING-OUT THE PROJECT:</b>
<b>9. ADDRESS OF APPLICANT OR AGENCY:</b>
<b>10. PROJECT MANAGER Please include phone number:</b>
<b>11. ACKNOWLEDGEMENT:</b>
DATE _____ SIGNATURE _____

**Submit completed forms to:**  
**Cindy Salazar ([Cindy.Salazar@ocpw.ocgov.com](mailto:Cindy.Salazar@ocpw.ocgov.com)),**  
**Virginia Gomez ([Virginia.Gomez@ocpw.ocgov.com](mailto:Virginia.Gomez@ocpw.ocgov.com))**



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**Include the following information to the best of your knowledge.**

## **PROJECT DESCRIPTION**

Describe the nature of the proposed project. Indicate the size of the project, the area of influence, along with any offsite information necessary for the project. Describe the general land use/zoning characteristics of the site and include all entitlements that require this CEQA determination. In addition, please include a timeline/schedule for the project (such as estimated dates for project initiation, planning, construction, and operation).

## **LIST OF SUPPORTING DOCUMENTS**

List supporting documents or exhibits for the project. The following attachments can be included:

- **Location:** Map with the project site outlined.
- **Draft Plan:** The proposed site plan layout for the project.
- **Photographs:** Representative photographs of the project site and a key showing the directions and location from which the photographs were taken.



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