
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, July 10, 2019, 8:30 A.M.

CONFERENCE ROOM 168
300 N. Flower Street, Santa Ana, California 92702

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Crystal Burckle – Lennar Homes (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – William Lyon Homes (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)

MEMBERS ABSENT

Patrick McCabe – Christopher Homes (5th District)

STAFF PRESENT

Shane Silsby, Director, Public Works
Colby Cataldi – Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Bea Bea Jiménez – Division Manager, Land Development
Richard Vuong – Division Manager, Planning
Satinder Verma – Division Manager, Inspection Services
Denis Bilodeau – Manager, Traffic & Development Support
Judy Kim – Manager, Permitting
Jonathan Liou – IT Supervisor
Lily Sandberg – Admin Manager II, OC Survey
Jayesh Patel - Admin Manager III, OCIT
Steve Dawson – Senior Land Surveyor, OC Survey

GUESTS

Amy McCrary – Construction Planning Services (CPS)

1. Approval of Meeting Minutes

The meeting minutes for June 5, 2019 were moved for approval by Carl Taylor and seconded by Jeff Okamoto, and unanimously approved.

2. August Meeting Cancelled
 - Next meeting will be held on September 11th

3. LMS Enhancements
 - Judy Kim provided updates on some key issues
 - Follow up is scheduled for the next DPRC meeting
 - Spreadsheet of issues and comments were provided

4. – Colby Cataldi and Richard Vuong provided briefings on the following policies
 - Orange to Green Zoning Code Update
 - Group Homes / Sober Living Homes
 - Short Term Rentals
 - Small Cell 5G
 - Housing
 - Local CEQA Procedures Manual

5. DPRC Goals
 - See spreadsheet for updates

6. OC Development Services and Service Delivery Update – Colby Cataldi
 - Monthly reports
 - Decrease in walk-ins
 - 1 hour wait times

7. Other Business:
 - Hadi Tabatabaee, Building Official was not able to attend the meeting, but provided the Fact Sheet regarding the changes made to the Energy Code

8. Public Comments:
 - None

9. Adjournment

Development Processing Review Committee
Attendance Matrix
2019

Name	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Aug 7	Sep 11	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	X	-	-	X	X	X	X					
Crystal Burckle District 1	X	X	-	-	X	-	X					
Jay Bullock District 2	X	X	X	X	X	X	X					
Rick Lutzky District 2	X	X	X	X	-	X	X					
Rick Fitch District 3	X	X	X	X	-	X	X					
Joe Lambert District 3	X	X	X	X	X	X	X					
Carl Taylor District 4	X	X	-	X	X	X	X					
Jim Holas District 4	X	-	X	X	X	X	X					
Jeff Okamoto District 5	X	X	-	X	X	X	X					
Patrick McCabe District 5	n/a	n/a	n/a	n/a	-	X	-					