
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, September 11, 2019, 8:30 A.M.

CONFERENCE ROOM 360
601 N. Ross Street, Santa Ana, California 92701

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – William Lyon Homes (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)

MEMBERS ABSENT

Crystal Burckle – Lennar Homes (1st District)
Rick Fitch – Hunsaker & Associates (3rd District)
Patrick McCabe – Christopher Homes (5th District)

STAFF PRESENT

Colby Cataldi – Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Division Manager, Building & Safety
Richard Vuong – Division Manager, Planning
Judy Kim – Manger, Permitting
Olgalidia Luaces –Manager, Land Development
Jonathan Liou – OCIT Supervisor, Agency Applications
Amar Jha – OCIT Manager, Project Management

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for July 11, 2019 were moved for approval by Jay Bullock and seconded by Carl Taylor, and unanimously approved.

2. LMS Enhancements Update

- Presentation by Amar Jha, Jonathan Liou (OCIT), Judy Kim, Laree Alonso and Colby Cataldi
- Joe Lambert and Jay Bullock discussed and highlighted DPRC's critical items
- Action Items: Review/Revisit LMS automated emails

3. DPRC Goals

- See spreadsheet for updates

4. OC Development Services and Service Delivery Update – Colby Cataldi

- Laree Alonso provided information on the following items:
 - Move into new CSC (County Service Center)
 - Implementation of Qminder
 - Customer Services Stats re Wait times, Permit Applications, Review times and Permit Issuance
- Richard Vuong provided information on the following items:
 - Housing
 - Fee Update
 - Comprehensive Zoning Code Update

5. Other Business:

- Crystal Burckle, 1st District member of DPRC is no longer a member of DPRC
- Carl Taylor recommended, and the committee agreed, that DPRC will request the Board of Supervisors to issue a commendation to Crystal for her 6 years of service on DPRC

6. Public Comments:

- None

7. Adjournment

Development Processing Review Committee
Attendance Matrix
2019

Name	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Aug 7	Sep 11	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	X	-	-	X	X	X	X		X			
Crystal Burckle District 1	X	X	-	-	X	-	X		-			
Jay Bullock District 2	X	X	X	X	X	X	X		X			
Rick Lutzky District 2	X	X	X	X	-	X	X		X			
Rick Fitch District 3	X	X	X	X	-	X	X		-			
Joe Lambert District 3	X	X	X	X	X	X	X		X			
Carl Taylor District 4	X	X	-	X	X	X	X		X			
Jim Holas District 4	X	-	X	X	X	X	X		X			
Jeff Okamoto District 5	X	X	-	X	X	X	X		X			
Patrick McCabe District 5	n/a	n/a	n/a	n/a	-	X	-		-			