

---

MINUTES OF THE REGULAR MEETING OF THE  
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)  
*Wednesday, November 6, 2019, 8:30 A.M.*

CAS Boardroom 300  
601 N. Ross Street, Santa Ana, California 92701

**MEMBERS PRESENT**

John O'Neill – International Brotherhood of Electrical Workers Orange County (1<sup>st</sup> District)  
Jay Bullock – Rancho Mission Viejo (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (4<sup>th</sup> District)  
Patrick McCabe – Christopher Homes (5<sup>th</sup> District)

**MEMBERS ABSENT**

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
Rick Lutzky – Lutzky Associates Development, LLC (2<sup>nd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Jim Holas – William Lyon Homes (Chair) (4<sup>th</sup> District)  
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5<sup>th</sup> District)

**STAFF PRESENT**

Colby Cataldi – Deputy Director, Development Services  
Nardy Khan – Deputy Director, Infrastructure Programs  
Sharon Gilliam – Secretary, Development Services  
Laree Alonso – Division Manager, Permitting  
Hadi Tabatabaee – Division Manager, Building & Safety  
Richard Vuong – Division Manager, Planning  
Bea Bea Jimenez – Division Manager, Land Development  
Denis Bilodeau – Manager, Traffic & Development Support  
Judy Kim – Manager, Permitting  
Wei Zhui – Infrastructure Programs

**GUESTS**

None

1. Approval of Meeting Minutes

The meeting minutes for October 2, 2019 were moved for approval by Patrick McCabe and seconded by Rick Fitch, and unanimously approved.

2. New DPRC Member
  - Welcome John O’Neill, 1<sup>st</sup> District
3. DPRC Schedule of Meetings - 2020

The motion was made by Carl Taylor and seconded by John O’Neill to approve the schedule of meetings for 2020 as presented.
4. December 4, 2019 Meeting Location
  - Meeting will be held at Mimi’s Café in Tustin at 8:00 am
5. MPAH reclassification of Santiago Canyon Road
  - Denis Bilodeau provided an update on the reclassification; downgrade to two lane “collector” (existing condition)
  - This item will be presented to the Planning Commission and Board of Supervisors in 2020 for recommendation to OCTA
6. DPRC Goals
  - Richard Vuong gave an update of the following:
    - Zoning Code
    - Housing
    - RHNA
    - Tree Ordinance
    - ADUs
    - Fee Deposit – Draft to be sent to DPRC members, January 2020
      - Tentatively scheduled for the Board of Supervisors in March 2020
    - See spreadsheet for updates
    - DPRC goals for 2020 to be discussed at the January 2020 meeting
    - OCFA to be invited to the February 2020 meeting
7. OC Development Services and Service Delivery Update – Colby Cataldi
  - Laree Alonso, Judy Kim and Colby Cataldi provided a LMS update regarding the following:
    - Housing Units
    - Ticket Releases
    - Email Notifications
    - An update on Service Delivery Dashboards to be provided at the January 2020 meeting
      - Which items are on the schedule by category
      - Which items are no on the schedule for 2020
  - Laree Alonso provided an updated on the following:
    - Express
    - Increase in number of permits, wait times and emails

○ Customer Surveys

8. Other Business:

- Nardy Khan, Deputy Director, Infrastructure provided an update on her recent trip to Washington D.C.

9. Public Comments:

- None

10. Adjournment

Development Processing Review Committee  
Attendance Matrix  
2019

| Name                         | Jan 9 | Feb 6 | Mar 6 | Apr 3 | May 1 | Jun 5 | Jul 10 | Aug 7 | Sep 11 | Oct 2 | Nov 6 | Dec 4 |
|------------------------------|-------|-------|-------|-------|-------|-------|--------|-------|--------|-------|-------|-------|
| Mike Recupero<br>District 1  | X     | -     | -     | X     | X     | X     | X      |       | X      | X     | -     |       |
| John O’Neill<br>District 1   |       |       |       |       |       |       |        |       |        | -     | X     |       |
| Jay Bullock<br>District 2    | X     | X     | X     | X     | X     | X     | X      |       | X      | X     | X     |       |
| Rick Lutzky<br>District 2    | X     | X     | X     | X     | -     | X     | X      |       | X      | X     | -     |       |
| Rick Fitch<br>District 3     | X     | X     | X     | X     | -     | X     | X      |       | -      | X     | X     |       |
| Joe Lambert<br>District 3    | X     | X     | X     | X     | X     | X     | X      |       | X      | -     | -     |       |
| Carl Taylor<br>District 4    | X     | X     | -     | X     | X     | X     | X      |       | X      | X     | X     |       |
| Jim Holas<br>District 4      | X     | -     | X     | X     | X     | X     | X      |       | X      | -     | -     |       |
| Jeff Okamoto<br>District 5   | X     | X     | -     | X     | X     | X     | X      |       | X      | X     | -     |       |
| Patrick McCabe<br>District 5 | n/a   | n/a   | n/a   | n/a   | -     | X     | -      |       | -      | X     | X     |       |