

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, May 6, 2020, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Joe Lambert – Construction Planning Services (3rd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

None

STAFF PRESENT

Richard Vuong – Interim Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Laree Alonso – Division Manager, Permitting
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Hadi Tabatabaee – Division Manager, Building & Safety
Judy Kim – Manager, Permitting

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for March 4, 2020 were moved for approval by Carl Taylor and seconded by Jay Bullock, and unanimously approved.

2. DPRC Goals

- Changed Plan vs. Substantial Compliance
- See spreadsheet for updates

3. OC Development Services and Service Delivery Status

- LMS Clearance Screens (subcommittee action)
 - Do they need to be part of comments so engineers or other consultants can see and address?
 - LMS Plan Check & Issuance Fees
- Permit issuance fee automatic?
 - Clarification of Encroachment Permit process
- Each Division Manager provided an update of their units and answered questions of the DPRC members
- Searches for permanent Director of Public Works and Deputy Director, Development Services is on hold pending budget adjustment and position prioritization due to COVID-19

4. Other Business

- PCRA Agreement
 - Fees
- OC Local Drainage Manual Status
-

5. Public Comments

- None

6. Adjournment

Development Processing Review Committee
 Attendance Matrix
 2020

| Name | Jan 8 | Feb 5 | Mar 4 | Apr 1 | May 6 | Jun 3 | Jul 1 | Aug 5 | Sep 2 | Oct 7 | Nov 4 | Dec 2 |
|------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Mike Recupero District 1 | X | X | X | | X | | | | | | | |
| John O’Neill District 1 | X | - | X | | X | | | | | | | |
| Jay Bullock District 2 | X | X | X | | X | | | | | | | |
| Rick Lutzky District 2 | X | X | - | | X | | | | | | | |
| Rick Fitch District 3 | X | X | - | | X | | | | | | | |
| Joe Lambert District 3 | X | X | X | | X | | | | | | | |
| Carl Taylor District 4 | X | X | X | | X | | | | | | | |
| Jim Holas District 4 | X | X | X | | X | | | | | | | |
| Jeff Okamoto District 5 | X | X | X | | X | | | | | | | |
| Patrick McCabe District 5 | X | X | - | | X | | | | | | | |