

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, June 3, 2020, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
John O’Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Rick Fitch – Hunsaker & Associates (3rd District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)

STAFF PRESENT

Julie Lyons – Asst. Director, OC Public Works
Richard Vuong – Interim Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Bea Bea Jimenez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Hadi Tabatabaee – Division Manager, Building & Safety
Judy Kim – Manager, Permitting

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for May 6, 2020 were moved for approval by Carl Taylor and seconded by Jay Bullock, and unanimously approved.

2. DPRC Goals

DPRC and county staff provided updates to the goals listed below. See spreadsheet for details.

- Zoning Code update – July Board of Supervisors
 - Changed Plan vs. Substantial Compliance procedure

- LMS
 - Trust Account Summary
 - LMS Clearance Screens - Update
 - LMS Plan Check & Issuance Fees – permit issuance fee automatic - Update
- Encroachment Permit Process Update
- OCFA – Submittals and County coordination
- OC Local Drainage Manual Update – Status
 - Richard Vuong will check with Jeff Ernst regarding the status of the manual update and when he will bring it to DPRC

3. OC Development Services and Service Delivery Status

- Richard Vuong provided an update on COVID 19 regarding staff returning to work and public access
- Julie Lyons provided an update on the recruitment for Director of Public Works and Deputy Director, Development Services, countywide positions that are deleted due to being vacant and not deemed critical, budget back to Board of Supervisors in early September 2020

4. Other Business

- The approval of the August DPRC meeting to be dark was moved for approval by Carl Taylor and seconded by John O’Neil, and unanimously approved.
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5. Public Comments

- None

6. Adjournment

Development Processing Review Committee
Attendance Matrix
2020

Name	Jan 8	Feb 5	Mar 4	Apr 1	May 6	Jun 3	Jul 1	Aug 5	Sep 2	Oct 7	Nov 4	Dec 2
Mike Recupero District 1	X	X	X		X	X						
John O’Neill District 1	X	-	X		X	X						
Jay Bullock District 2	X	X	X		X	X						
Rick Lutzky District 2	X	X	-		X	-						
Rick Fitch District 3	X	X	-		X	X						
Joe Lambert District 3	X	X	X		X	-						
Carl Taylor District 4	X	X	X		X	X						
Jim Holas District 4	X	X	X		X	X						
Jeff Okamoto District 5	X	X	X		X	X						
Patrick McCabe District 5	X	X	-		X	X						