

MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)

Wednesday, July 1, 2020, 8:30 A.M.

CAS Boardroom 300
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)
DPRC Members participated via Zoom

MEMBERS PRESENT

John O'Neill – International Brotherhood of Electrical Workers Orange County (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – Rancho Mission Viejo (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Patrick McCabe – Christopher Homes (5th District)

MEMBERS ABSENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Joe Lambert – Construction Planning Services (3rd District)
Rick Fitch – Hunsaker & Associates (3rd District)

STAFF PRESENT

James Treadaway – Director, OC Public Works
Richard Vuong – Interim Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Bea Bea Jiménez – Division Manager, Land Development
Satinder Verma – Division Manager, Inspection Services
Hadi Tabatabaee – Division Manager, Building & Safety
Laree Alonso – Division Manager, Permitting
Ali Fayad – Sr. Civil Engineer, Flood Control & Design
Jeff Ernst – Manager, Engineer Design
Ashley Tarroja – Jr. Civil Engineer, Infrastructure Programs Design
Jerry Sterling - Consultant

GUESTS

None

Introductions - James Treadaway, new Director of OC Public Works and DPRC members.

1. Approval of Meeting Minutes

The meeting minutes for June 3, 2020 were moved for approval by Patrick McCabe and seconded by Jay Bullock, and unanimously approved.

2. DPRC Goals

DPRC and county staff provided updates to the goals listed below. See spreadsheet for details.

- Zoning Code update – Board of Supervisors, July 28,2020
 - Changed Plan vs. Substantial Compliance Draft (sent to Jay for review, Jay will send to DPRC members)
 - Fees-July

- LMS
 - LMS Clearance Screens Update – Laree Alonso, Bea Bea Jiménez and Hadi Tabatabaee
 - Add to portal – look at clearances (in the review and clearance tabs)
 - Language in correction list (snapshot in time, general and planned communities)
 - LMS Plan Check & Issuance Fees – permit issuance fee automatic – Update
 - Will be tied to the fee update, closer to August

- Encroachment Permit Process Update – Laree Alonso
 - Collaborative document sent to Infrastructure, waiting for comments
 - Encroachment email that is sent to the whole team and not just one person
 - Review times in alignment with Building & Safety
 - Targeting express items
 - FAQs
 - Flowchart
 - Jim Holas to distribute to DPRC members, asking about the process

- OCFA – Submittals and County coordination – Richard Vuong
 - Invite to DPRC meeting
 - Willing to accept digital plans
 - Draft plan
 - More Coordination
 - See active Planning Applications and Tract Maps
 - Stamp for Zoning Pre-screen
 - Consistency between what OCFA and county are looking at
 - Wait for summary email
 - Not ready to fully go into LMS, yet
 - Currently only Planning & Subdivision side

- OC Local Drainage Manual Update – Status
 - Ali Fayad & Jeff Ernst provided a high-level presentation
 - DPRC Secretary to send Manual to DPRC members for their review
 - DPRC to send comments end of the first week in September

- Accessory Dwelling Unit Legislation – Update -Richard Vuong

- Code going forth, Sub-region Orange County Counsel of Governments, looking into providing a regional document to address Regional Housing Needs Assessment (RHNA)
 - DPRC please provide any ideas to make it easier for public review
 - Separate meeting to discuss, Fall 2020
 - Vehicle Miles Traveled (VMT) – Effective July 1, 2020 Update – Richard Vuong
 - Planning Commission, August 2020
 - Board of Supervisors – Early Fall 2020
 - Send to DPRC for comments
3. OC Development Services and Service Delivery Status – Richard Vuong
- COVID 19 Update - Returning to work and public access
 - Averaging about 8 customers per day at the counter
 - Budget deficit (meeting with Budget team to address the loss of consultants)
 - Internal recruitment for Manager in Land Development
 - General Communities’ consultants would be eliminated and reviews will be done in-house by staff, due to budget cuts
 - DPRC is willing to help with conversation regarding losing progress on projects vs slightly higher county fees, maybe there is a way to ensure that everything gets done in three plan checks
4. Other Business
- DPRC meeting dark in August
5. Public Comments
- None
6. Adjournment

Development Processing Review Committee
Attendance Matrix
2020

Name	Jan 8	Feb 5	Mar 4	Apr 1	May 6	Jun 3	Jul 1	Aug 5	Sep 2	Oct 7	Nov 4	Dec 2
Mike Recupero District 1	X	X	X		X	X	-					
John O’Neill District 1	X	-	X		X	X	X					
Jay Bullock District 2	X	X	X		X	X	X					
Rick Lutzky District 2	X	X	-		X	-	X					
Rick Fitch District 3	X	X	-		X	X	-					
Joe Lambert District 3	X	X	X		X	-	-					
Carl Taylor District 4	X	X	X		X	X	X					
Jim Holas District 4	X	X	X		X	X	X					
Jeff Okamoto District 5	X	X	X		X	X	X					
Patrick McCabe District 5	X	X	-		X	X	X					