

# Rough or Final Grade Certification

**TO:** Design Civil Engineers and Architects  
**FROM:** Grading Inspection  
**SUBJECT:** Required Form for **Rough** or **Final** Grade Certification

The following form letter contains the elements considered necessary for compliance with the substance and intent of the Grading and Excavation Code's procedures for **rough** or **final** grade certification. Accordingly, substantial conformance with this form letter is required for grade approval. The purpose is to achieve compliance/uniformity.

Please retype this letter on your company's letterhead including the appropriate paragraph for either **Rough** or **Final** Grading Certification.

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### CIVIL ENGINEER'S (ARCHITECT'S) LETTER HEAD

County of Orange  
 OC Public Works  
 1152 E Fruit St., Building #1  
 Santa Ana, CA 92701

Date: \_\_\_\_\_

Attention: \_\_\_\_\_, District Grading Inspector

Subject: Civil Engineer's (Architect's) Grading Certification

Reference Project: Grading Permit No. \_\_\_\_\_  
 Address \_\_\_\_\_  
 Tract No. \_\_\_\_\_ Lot (s) \_\_\_\_\_, inclusive  
 Permitted Yardage: Cut \_\_\_\_\_ yr<sup>3</sup>; Fill \_\_\_\_\_ yr<sup>3</sup>

I hereby approve the rough grading for the referenced project in accordance with my responsibilities under the Orange County Grading and Excavation Code. **Rough** grading has been completed substantially in conformance with the approved grading plan which includes: Line and grade for all engineered drainage devices (graded and ready for paving or construction), staking of property corners for proper building location, location and inclination of all slopes, and construction of earthen berms and positive building pad drainage. (All exceptions must be noted.)

The volume of earth materials moved by cut and/or fill grading (agrees)/(does not agree) with the permitted yardage stated on the grading plan. The revised volumes of material moved are: Cut \_\_\_ yr<sup>3</sup> natural fill \_\_\_ yr<sup>3</sup> borrow \_\_\_ yr<sup>3</sup>.

**OR** I hereby approve the final grading for the referenced project in accordance with my responsibilities under the Orange County Grading and Excavation Code. **Final** grading has been completed substantially in conformance with the approved grading plan which include: Completion of all engineering drainage devices and retaining walls, setting of all monuments in accordance with the recorded tract map, location and inclination of all manufactured slopes, and construction of earthen berms and positive building pad drainage. (All exceptions must be noted.)

All structures constructed on property corners or property lines, and where monumentation is not required, have been located in compliance with the approved plot plan.

\_\_\_\_\_  
 \_\_\_\_\_)  
 Signature (R.C.E. # \_\_\_\_\_) (A.I.A. # \_\_\_\_\_)