
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, January 9, 2019, 8:30 A.M.

CONFERENCE ROOM 168
300 N. Flower Street, Santa Ana, California 92702

MEMBERS PRESENT

Crystal Burckle – Lennar Homes (1st District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Jim Holas – William Lyon Homes (Chair) (4th District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice-Chair) (5th District)

MEMBERS ABSENT

None

STAFF PRESENT

Colby Cataldi – Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Bea Bea Jiménez – Division Manager, Land Development
Laree Alonso – Division Manager, Permitting
Hadi Tabatabaee – Building Official
Richard Vuong – Division Manager, Planning
Satinder Verma – Division Manager, Inspection Services

GUESTS

None

1. Approval of Meeting Minutes
The meeting minutes for December 5, 2018 were moved for approval by Jeff Okamoto and seconded by Joe Lambert, and unanimously approved.
2. DPRC Goals

Jay Bullock will create a list of the goals discussed in today's meeting. The lists of goals include LMS, Building Codes, Zoning Code Updates, and Affordable & Attainable Housing.

3. OC Development Services and Service Delivery Update – Colby Cataldi

Laree Alonso, Division Manager, Permitting provided the following updates:

- Monthly Report
 - Decrease in number of Permit submittals
 - Some negative surveys due to increase of wait times
 - Increase in wait times due to staff training for the new system (LMS)
- LMS Update
 - Go Live tentatively on 1/22/19
 - Ribbon Cutting Ceremony
 - IVR turned off on 1/17/19
 - Business ran manually on 1/17/19
 - No permits issued on 1/18/19
 - IVR to redirect to customer service phone line
 - Workshop for builders

Richard Vuong, Division Manager, Planning, provided the following updates:

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- Jim Holas asked the managers for a list of key issues for 2019. The list includes:
 - Building Code Updates
 - PA2 meeting - Bea Bea will share info from the meeting with DPRC
 - Inspection Services has one current vacancy
 - Controversial Projects
 - Advance Planning Proposals
 - Policies and State legislation that may affect housing
 - Zoning Code Update
 - Tentatively planned to go to PC hearing in April/May timeframe
 - Housing
 - Housing Consultant to be hired
 - Annual Progress Report
 - State legislation being proposed that may affect County's Housing Element and Regional Housing Needs Assessment (RHNA)

4. Other Business:

- Send an invite to Julia Bidwell to attend the March 6th DPRC meeting to discuss housing

- February Meeting - LMS Transition
- At last month’s meeting, Mike Recupero suggested that each member send a letter to their Board of Supervisor to include items accomplished throughout the year. DPRC members will now send one letter per district instead of two letters per district.

5. Public Comments:

None

Development Processing Review Committee
Attendance Matrix
2019

Name	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Aug 7	Sep 11	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	X											
Crystal Burckle District 1	X											
Jay Bullock District 2	X											
Rick Lutzky District 2	X											
Rick Fitch District 3	X											
Joe Lambert District 3	X											
Carl Taylor District 4	X											
Jim Holas District 4	X											
Jeff Okamoto District 5	X											
Vacant District 5	n/a											