
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, February 6, 2019, 8:30 A.M.

CONFERENCE ROOM 168
300 N. Flower Street, Santa Ana, California 92702

MEMBERS PRESENT

Crystal Burckle – Lennar Homes (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice-Chair) (5th District)

MEMBERS ABSENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Jim Holas – William Lyon Homes (Chair) (4th District)

STAFF PRESENT

Colby Cataldi – Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Bea Bea Jiménez – Division Manager, Land Development
Laree Alonso – Division Manager, Permitting
Richard Vuong – Division Manager, Planning

GUESTS

None

1. Approval of Meeting Minutes

The meeting minutes for January 9, 2019 were moved for approval by Jay Bullock and seconded by Rick Lutzky, and unanimously approved.

2. DPRC Goals

- RFI and Architectural Bulletins Subcommittee (Ricky Lutzky and Joe Lambert and county staff)
 - Clarification needed on RFIs and Field Bulletins
- Process updates on Building Code Changes – Hadi will provide quarterly updates

- Zoning Code Update – waiting for county counsel’s changes for the Wireless Ordinance updates, release for public review, tentatively scheduled for Planning Commission in April and BOS in May 2019

3. OC Development Services and Service Delivery Update – Colby Cataldi

Laree Alonso, Division Manager, Permitting provided the following updates:

- Monthly Report
 - Not available due to the priority of the LMS go live date
- LMS Update
 - Laree Alonso thanked DPRC for their support and participation
 - Deposits are problematic at this time, should be fixed by 2/11/19
 - Issues with Trust accounts
 - Richard Vuong provided an overview of the back office / dashboard in LMS
 - Post go live items will be addressed over the next couple of months

Richard Vuong, Division Manager, Planning, provided the following updates:

- Zoning Code Update
 - Tentatively scheduled to go to the BOS in May 2019

4. Other Business:

- Building Code Process in April

5. Public Comments:

None

Development Processing Review Committee
 Attendance Matrix
 2019

Name	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Aug 7	Sep 11	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	X	-										
Crystal Burckle District 1	X	X										
Jay Bullock District 2	X	X										
Rick Lutzky District 2	X	X										
Rick Fitch District 3	X	X										
Joe Lambert District 3	X	X										
Carl Taylor District 4	X	X										
Jim Holas District 4	X	-										
Jeff Okamoto District 5	X	X										
Vacant District 5	n/a	n/a										