
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, May 1, 2019, 8:30 A.M.

CONFERENCE ROOM 168
300 N. Flower Street, Santa Ana, California 92702

MEMBERS PRESENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Crystal Burckle – Lennar Homes (1st District)
Jay Bullock – Rancho Mission Viejo (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)
Jim Holas – William Lyon Homes (Chair) (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)

MEMBERS ABSENT

Rick Lutzky – Lutzky Associates Development, LLC (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Patrick McCabe – Christopher Homes (5th District)

STAFF PRESENT

Colby Cataldi – Deputy Director, Development Services
Sharon Gilliam – Secretary, Development Services
Bea Bea Jiménez – Division Manager, Land Development
Richard Vuong – Division Manager, Planning
Hadi Tabatabaee – Building Official
Satinder Verma – Inspection Services
Judy Kim – Manager, Permitting
Ted Dang – Infrastructure Programs

GUESTS

None

1. Welcome new DPRC member, Patrick McCabe, 5th District
Patrick was not able to attend due to a prior commitment.

2. Approval of Meeting Minutes
The meeting minutes for April 3, 2019 were moved for approval by Jay Bullock and seconded by Jeff Okamoto, and unanimously approved.

3. Denis Bilodeau, Manager, Traffic & Development Support - Introduction
 - Denis was out sick and not able to attend, will attend next month's meeting

4. Zoning Code and Wireless Ordinance Updates – Richard Vuong
 - Meeting with Counsel County (5G Small Cell Ordinance) on 5-1-19
 - Briefing with Planning Commissioners in early summer
 - Tentatively scheduled for Planning Commission hearing in July 2019
 - Line by line code meetings
 - Clarification of the FCC orders

5. DPRC Goals
 - See spreadsheet for updates

6. 3% Technology Fee (expected duration)

Development Services staff provided the information below:

 - Draft of multiple options will be given to DPRC to review, when the study is completed by the Fee Analyst
 - Deposit amounts will be locked in due to the ordinance

7. OC Development Services and Service Delivery Update – Colby Cataldi
 - LMS
 - Joe Lambert provided a spread sheet of LMS Discussion Topics
 - Judy Kim and Colby Cataldi addressed comments and topics on the LMS Discussion Topics Spreadsheet and what the county is hearing from the customers and prioritizing updates
 - Corrections / Resubmittals
 - Administrative Submittal Intake Time
 - System Time Out – Judy Kim will consult with IT to find out if the time can be extended past the current time of 15 minutes
 - Notifications
 - Enhancements
 - County staff will review the list and identify if tickets already exist for those items, will meet with Joe Lambert for any clarifications needed
 - OCFA difficulties – Bea Bea Jiménez stated that county staff has met with OCFA to discuss their increased

workload due to them receiving emails on every single item instead of ones that only need OCFA review.

- Certain elements of the “search bar” ticket to be resolved next week. Additional fixes are ongoing.

8. Other Business:

- June meeting – visit future home of OCPW, Building 16
- New CEQA Guidelines
- Public Records Act
- Invite Nicole Walsh, County Counsel to next month’s meeting

9. Public Comments:

- None

10. Adjournment

Development Processing Review Committee
Attendance Matrix
2019

Name	Jan 9	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 10	Aug 7	Sep 11	Oct 2	Nov 6	Dec 4
Mike Recupero District 1	X	-	-	X	X							
Crystal Burckle District 1	X	X	-	-	X							
Jay Bullock District 2	X	X	X	X	X							
Rick Lutzky District 2	X	X	X	X	-							
Rick Fitch District 3	X	X	X	X	-							
Joe Lambert District 3	X	X	X	X	X							
Carl Taylor District 4	X	X	-	X	X							
Jim Holas District 4	X	-	X	X	X							
Jeff Okamoto District 5	X	X	-	X	X							
Patrick McCabe District 5	n/a	n/a	n/a	n/a	-							